

MADERA COUNTY
WORKFORCE
INVESTMENT BOARD

"Committed to a Quality Workforce"

Executive Committee

**February 26, 2009
3:00 p.m.**

Meeting will be held at:

***Madera County Workforce Assistance Center
209 East 7th Street
Madera, CA 93638
(559) 662-4589***

AGENDA

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Board, may request assistance by contacting the Senior Administrative Assistant at Madera County Workforce Development Office, 209 E. 7th St., Madera, CA 93638; Telephone 559/662-4589; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Madera County Workforce Investment Board website at [http://www.maderawac.org/Workforce Investment Board/Public Meetings](http://www.maderawac.org/Workforce_Investment_Board/Public_Meetings). These documents are also available at the Madera County Workforce Assistance Center – office of the Executive Director.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction. The comment period will be limited to 15 minutes. Each speaker will be limited to 3 minutes and only one speaker per subject matter.

3.0 Introductions and Recognitions

4.0 Consent Calendar

4.1 Workforce Investment Board Minutes – December 18, 2008

5.0 Action Items

5.1 Approve Resignation of Workforce Investment Board Director Debbie Macias – Labor Sector

5.2 Revise Workforce Investment Board Policies

6.0 Information Items

- 6.1 Union/Labor Meeting
- 6.2 Form 700
- 6.3 Stimulus Bill Information
- 6.4 Madera Chamber of Commerce Information
- 6.5 Youth RFP Update
- 6.6 Integration Project Update
- 6.7 Budget Update
- 6.8 WIA Reauthorization
- 6.9 Grants/Projects Update

7.0 Written Communication

8.0 Open Discussion/Reports/Information

- 8.1 Committee Members
- 8.2 Staff

9.0 Next Meeting

March 26, 2009 – 3:00 p.m.

10.0 Adjournment

M A D E R A C O U N T Y
W O R K F O R C E
I N V E S T M E N T B O A R D

December 18, 2008

MINUTES

PRESENT: Nick Benjamin, Debi Bray, Bob Carlson, Sally L. Frazier, Ed.D., David Hernandez, John Jepson, Bobby Kahn, Terry Kershaw, Ed.D., Stacy Nieto, Robert Poythress, Max Rodriguez, Rosemary Rusca, Tara Ryan

ABSENT: Waseem Ahmed, Tim Liermann, Carol Long, Debbie Macias, Kathy McCorry, Rebecca Mendibles, M.J. Nabors, Terry Nichols, M.S., Hubert Walsh, Christine Watts-Johnson, Maxine Yocum, Gerald Zumwalt

GUEST:

OTHERS: Elaine Craig, Tracie Scott-Contreras, Jessica Roche, Nicki Martin

1.0 Call to Order

Meeting called to order at 3:09 p.m. by WIB Chair Bob Carlson.

1.1 Pledge of Allegiance

Pledge of Allegiance led by Nick Benjamin

2.0 Public Comment

None

3.0 Introductions and Recognitions

Elaine Craig introduced Steven Gutierrez-EDD Labor Market, Joe Cabrera-incoming EDD Supervisor, Linda Venhaus-WDO Fiscal Department, Ana Barriga-Gil-WDO Office Assistant, Tracie Scott-Contreras-WDO, Jessica Roche-WDO

4.0 Consent Calendar

4.1 Ratify Workforce Investment Board Meeting Minutes – September 18, 2008

4.2 Approve Executive Committee Meeting Minutes – October 23, 2008

4.3 Approve Youth Advisory Council Meeting Minutes – December 3, 2008

4.4 Ratify Financial Agreement with Department of Rehabilitation

4.5 Ratify Local Plan Modification

4.6 Ratify Local Workforce Investment Board Recertification Request

4.7 Ratify Request for Proposals (RFP) for Youth Services Provider

Bobby Kahn moved to approve consent items 4.1 to 4.7, seconded by David Hernandez. Motion approved unanimously.

Elaine Craig pointed out item 4.7 as the Youth Services RFP which would be let in January for a three year term beginning July 1, 2009 to June 30, 2011.

5.0 Action Items

5.1 Approve Kings View RSG Budget for the Period of January 1, 2009 to June 30, 2009

Staff have reviewed budget submitted by the Kings View RSG program. It is within the realm of funds within the youth funding stream. The youth services provider budget was extended for the period of January 1, 2009 to June 30, 2009 while a Youth Services RFP was let and obtained.

Robert Poythress moved to approve Kings View RSG Budget, seconded by Nick Benjamin. Motion passed unanimously.

5.2 Approve Transfer Request – Dislocated Worker to Adult Funding Stream

California is working under a waiver that allows up to 100% of Dislocated Worker funds to be transferred to the Adult funding stream. Staff recommends transferring 80% of the total amount of Dislocated Worker funds provided this fiscal year - \$168,176.00 and \$339,717.60 to Adult. \$84,929 will be left in the Dislocated Worker funding stream. Dislocated workers must qualify using very specific criteria. Madera County does not currently have any mass lay-offs happening. Some funds will be left in the funding stream for future use. All adults coming to the One Stop are enrolled as Adults and use the Adult funding stream. If a mass lay-off occurs, workers can be trained using Adult funding.

Debi Bray moved to approve the transfer request, seconded by Terry Kershaw. Motion approved unanimously.

5.3 Approve Financial Agreement with SER, Jobs for Progress, Inc.

SER provides services to older workers and has had staffing and a participant worker in the One Stop for some time. Staff uses an interview room and equipment. SER was previously unable to pay. Staff has asked SER to contribute a negligible amount - \$50. The \$50 will be on a month-to-month basis. There will be no term dates. SER provides services to customers on a regular basis.

Nick Benjamin moved to approve SER financial agreement, seconded by Max Rodriguez. Motion approved unanimously.

6.0 Information Items

6.1 2008 Madera County Employment Study

An employment study was conducted with the grant that was received through the Central California Workforce Collaborative which is comprised of 8 San Joaquin County WIBs. Each county developed its own survey. Employment Study handed out.

6.2 Economic Stimulus and Reauthorization Status Information

A lobbying agent out of Washington DC made a presentation at the CWA Board meeting attended by WIB Executive Director Elaine Craig. He is projecting that an economic stimulus bill will be signed by President Obama on January 21, 2009. There is a potential \$500,000 million distribution to WIBs. Congress and Obama's economic advisory team have indicated that the Workforce Investment Act will be reauthorized without any revisions as it is a mechanism that can be used for economic stimulus for the next two years. The Act will most likely be revised after two years. This will be a good opportunity to showcase the Workforce Investment Act/Workforce Development system and how it will contribute in a very positive way to stimulating the economy. California is lobbying that the funds distributed without the possibility of it being Governor discretionary funds. There is also a possibility that funds will be allocated for a Summer Youth program in summer 2009. The CWA Training Committee, of which Elaine Craig is the Vice Chair, has been tasked with collecting data and information in preparation for

establishing the summer youth program. The Madera Workforce Development is fortunate in that there are staff members with previous youth program experience.

6.3 Department of Social Services Contract Update

Staff has successfully renegotiated the contract with Department of Social Services (DSS) per their request. Pre employment activities will now be done in-house by DSS. Staff will continue to do assessments on a fee-for-service basis. There is a potential for more cuts given the status of the State budget. The DSS Director is looking at other possible cuts.

6.4 WIB Recruitment Update

Initially, staff received 22-23 requests for WIB applications from the WIB recruiting packets that were mailed out. Only 1 application has been submitted from all the requests. Staff is gathering information to form an Ad Hoc committee to review applications. Staff has filed a Corrective Action with State Monitors discussing the status of the WIB Private Sector composition.

6.5 Integration Project Update

A partner agency voiced concern over perceived impact the project has on their services. Staff has scheduled a meeting to discuss and review data. To date, the 1,420 customers have been enrolled since July 1, 2008. 515 were enrolled for all of the previous year. 28,225 activity/service codes have been entered. Over 1,800 resumes have been posted into the VOS system. This creates a pool of employees for employers to access. A decision was made that no more Learning Labs would enter into the project until after one year of Learning Lab activities. The State has assured the Learning Labs that they will not be penalized if they don't meet the Common Measures. The outcomes for the Labs will not be known until 9 months after the program year.

6.6 Grants Update

We applied for a Vet grant along with Merced and Stanislaus. We were not funded but the Governor directed EDD to fund 6 additional applicants – potential to get funded still. We proposed funds to procure private consulting and counseling and dedicated training funds. Vets will be trained according to industry sectors in demand per WIB policy. We have not received news on the CalGRIP grant application. Still no news on the Young Parents Demonstration grant. This grant is very competitive. We are ready to start with the Welding Grant. There will be 10 slots. This grant is in collaboration with the Iron Workers union. We are looking into using the Madera South High School facilities for the Maintenance Mechanics welding section.

6.7 Presentation Information – Dana True, Director, Regional District Improvement & DAIT Program

A presentation by Dana True wrapped around preschool access is scheduled for the WIB meeting on March 19, 2009. The Board may need to discuss preschool in future. The presentation will be between 20 to 30 minutes.

7.0 Written Communication

None

8.0 Open Discussion/Reports/Information

8.1 Board Members

Debi Bray asked whether Elaine communicates with our Congressman. The WIB participates in letter campaigns that target our local officials. CWA has encouraged programs to get the State Representatives into the One Stops. This can be very challenging with their busy schedules.

8.2 Staff

Elaine shared information with the Board from her CWA meeting. There was lots of information and statistics shared. The presentation will be posted on the WIB meeting website. The last slide has

information specific to New York. Elaine stated that we received good news in that Obama will appoint Hilda Solis as Secretary of Labor. She is a huge proponent of the Workforce system.

9.0 Next Meeting

March 19, 2009 – 3:00 p.m.

10.0 Adjournment

Meeting adjourned at 4:02 p.m.

M A D E R A C O U N T Y
W O R K F O R C E
I N V E S T M E N T B O A R D

"Committed to a Quality Workforce"

Executive Committee

Agenda Item 5.1

Consent

Action

Information

TO: Madera County Workforce Investment Board Executive Committee

FROM: Elaine Craig, Executive Director
Workforce Investment Board

DATE: February 26, 2009

SUBJECT: Approve Resignation of Workforce Investment Board Director Debbie Macias – Labor Sector

Recommendation:

Recommend approval of the resignation of Debbie Macias, Labor Sector Representative to the Workforce Investment Board.

Summary:

Ms. Macias' work assignments have been transferred out of Madera County and she will no longer be available to serve on the Madera County Workforce Investment Board. A meeting with the Labor Federation Council is scheduled for Friday, March 20, 2009 for a potential nomination to replace Ms. Macias.

Financing:

Workforce Investment Act of 1998

Nicki Martin

From: Debbie Macias [debbie.macias@seiu521.org]
Sent: Wednesday, February 11, 2009 4:42 PM
To: Nicki Martin
Cc: Tom Abshire; Randy Ghan
Subject: RE: ** FORM 700 **

Nicki,

I'm writing to inform you that effective immediately, I will no longer be able to serve as a Director to the Madera Workforce Investment Board. My work assignments and priorities have taken me outside Madera County's jurisdiction and my focus has shifted accordingly.

I want to thank you, Elaine and the awesome staff of the Madera WIB for the opportunity to participate over the last couple of years. Keep up the good work.

Debbie Macias
IWO-Fresno Office
SEIU Local 521
(559) 447-2567

M A D E R A C O U N T Y
W O R K F O R C E
I N V E S T M E N T B O A R D

"Committed to a Quality Workforce"

Executive Committee

Agenda Item 5.2

Consent

Action

Information

TO: Madera County Workforce Investment Board Executive Committee

**FROM: Elaine Craig, Executive Director
Workforce Investment Board**

DATE: February 26, 2009

SUBJECT: Approve Revised WIB Policies

Recommendation:

Recommend approval of revised WIB Policies.

Summary:

Staff are reviewing all WIB policies to determine the necessity and appropriateness of revisions/modifications in direct response to the American Recovery and Reinvestment Act of 2009. These revisions/modifications would be temporary and would be further reviewed after the 18-24 months of the funding through the Act.

Financing:

Workforce Investment Act of 1998