

M A D E R A C O U N T Y
W O R K F O R C E
I N V E S T M E N T B O A R D

"Committed to a Quality Workforce"

Executive Committee

October 23, 2008

REVISED MEETING TIME

**** 4:00 p.m. ****

Meeting will be held at:

***Madera County Workforce Assistance Center
Executive Conference Room
209 East 7th Street
Madera, CA 93638
(559) 662-4589***

A G E N D A

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Board, may request assistance by contacting the Senior Administrative Assistant at Madera County Workforce Development Office, 209 E. 7th St., Madera, CA 93638; Telephone 559/662-4589; Fax 559/673-1794.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction. The comment period will be limited to 15 minutes. Each speaker will be limited to 3 minutes and only one speaker per subject matter.

3.0 Introductions and Recognitions

4.0 Consent Calendar

4.1 Approve Workforce Investment Board Meeting – September 18, 2008

5.0 Action Items

5.1 Approve Financial Agreement with Department of Rehabilitation

5.2 Approve Local Plan Modification

5.3 Approve Local Workforce Investment Board Recertification Request

6.0 Information Items

- 6.1 Contract with Department of Social Services
- 6.2 Grants Update
- 6.3 Budget Update
- 6.4 Integration Project Update
- 6.5 2008 Madera County Employment Study
- 6.6 WIB Recruitment
- 6.7 Executive Committee Meeting – November 27, 2008

7.0 Written Communication

8.0 Open Discussion/Reports/Information

- 8.1 Committee Members
- 8.2 Staff

9.0 Next Meeting

November 27, 2008 – 3:00 p.m.

10.0 Adjournment

M A D E R A C O U N T Y
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"Committed to a Quality Workforce"

September 18, 2008

MINUTES

PRESENT: Waseem Ahmed, Debi Bray, Bob Carlson, Sally L. Frazier, Ed.D., David Hernandez, Bobby Kahn, Tim Liermann, Carol Long, Kathy McCorry, Rebecca Mendibles, Stacy Nieto, Robert Poythress, Max Rodriguez, Rosemary Rusca, Hubert Walsh, Christine Watts-Johnson, Tom Wheeler, Maxine Yocum, Gerald Zumwalt

ABSENT: Nick Benjamin, John Jepson, Terry Kershaw, Ed.D., Debbie Macias, M.J. Nabors, Terry Nichols, M.S., Tara Ryan

GUEST:

OTHERS: Elaine Craig, Tracie Scott-Contreras, Jessica Roche, Nicki Martin

1.0 Call to Order

1.1 Pledge of Allegiance

Pledge of Allegiance lead by WIB Director Max Rodriguez.

2.0 Public Comment

None

3.0 Introductions and Recognitions

Roundtable introduction by Workforce Investment Board Directors and staff.

4.0 Consent Calendar

4.1 Ratify Workforce Investment Board Minutes – March 27, 2008

4.2 Ratify Workforce Investment Board Executive Committee Minutes – May 22, 2008

4.3 Ratify Workforce Investment Board Youth Advisory Council Minutes – June 4, 2008

4.4 Ratify Workforce Investment Board Executive Committee Minutes – July 7, 2008

4.5 Approve Workforce Investment Board Executive Committee Minutes – August 28, 2008

4.6 Ratify Signatory Authorization for Workforce Investment Board Executive Director

4.7 Ratify Resignation of Workforce Investment Board Director Sherri Vogel – Private Sector

4.8 Ratify Resignation of Workforce Investment Board Director Beverly Scott – Private Sector

4.9 Ratify New Youth Advisory Council Member Rachel Freeman – Apprenticeship Program

- 4.10 Ratify New Workforce Investment Board Director Waseem Ahmed – Private Sector**
- 4.11 Ratify Resignation of Youth Advisory Council Member Claudia Romero – Youth Representative**
- 4.12 Ratify Resignation of Youth Advisory Council Member Ozzie Deluna – Educational Representative**
- 4.13 Ratify Resignation of Youth Advisory Council Member Kathy Lopes – Education Representative**
- 4.14 Ratify New Youth Advisory Council Member Sharon Cloud – Educational Representative**
- 4.15 Ratify New Youth Advisory Council Member Nancy Isaacs – Educational Representative**
- 4.16 Ratify New Youth Advisory Council Member Martha Vasquez– Youth Representative**
- 4.17 Ratify RSG Program End-of-Year Budget Adjustments**
- 4.18 Ratify Memorandum of Understanding with Partner Agencies**
- 4.19 Ratify Transfer Request – Dislocated Worker to Adult**
- 4.20 Ratify Finalized Kings View RSG Budgets for the Period of July 1, 2008 to December 31, 2008**
- 4.21 Ratify Revised Self Sufficiency Determination Policy**
- 4.22 Ratify Revised Priority of Service Policy**

WIB Chair, Bob Carlson, grouped consent items 4.1 to 4.22 for approval but noted the new WIB and Youth Advisory Council members and encouraged Directors to pull anyone's name for discussion if necessary.

Tim Liermann moved to approve consent calendar items, seconded by David Hernandez. Motion approved unanimously.

5.0 Action Items

5.1 Approve Revised Grievance and Complaint Procedures Policy

Revisions to the Grievance and Complaint Procedures policy come from an EDD directed dated September 3, 2008. Revisions to the policy will allow local workforce investment areas (LWIA) to have an electronic format. Customers will be able to be notified of Equal Opportunity and discrimination procedures electronically. Customers will be notified via the VOS – Virtual One Stop program in the Madera One-Stop.

Max Rodriguez moved to approve revised Grievance and Complaint Procedures policy, seconded by Robert Poythress. Motion approved unanimously.

5.2 Approve Ad Hoc Committee for WIB Recruitment

Staff recently did a mass mailing to business and employers in Madera County asking for inquiries and interest in becoming a WIB Director. Staff has been inundated with request for WIB applications. 16 requests have been received from various sectors in the communities. Ad Hoc Committee will review and screen applications and recommend potential Directors to their local chamber of commerce for nomination. Per WIA mandates, WIBs must be comprised of 51% Private Sector Directors. The Madera WIB needs 6 additional Private Sector Directors. All perspective Directors are notified of the required Form 700 and ethics training. Tim Liermann and Debi Bray volunteered to be on the Ad Hoc committee.

Robert Poythress moved to approve Ad Hoc Committee for WIB Recruitment, seconded by Hub Walsh. Motion approved unanimously.

5.3 Approve Letting Youth Services Request for Proposals (RFP)

Staff recommends letting a youth RFP for the three year period beginning July 1, 2009. WIA mandates that youth services be competitively procured. The Youth Advisory Council has not been able to act on the RFP as they did not have a quorum to meet and discuss/approve. The current youth provider's contract expired on June 30, 2008 but an extension was approved through December 31, 2008 when the Youth Advisory Council did not reach a consensus to let an RFP at the time of their meeting. The youth provider contract will need to be extended for the period of January 1, 2009 through June 30, 2009. A new contract will begin on July 1, 2009 for three years. Staff will develop the RFP that will go out in January or February. Staff will screen documents only for compliance. Staff will recommend that an Ad Hoc committee be formed and be comprised of Youth Advisory Council and WIB members. The Ad Hoc committee will screen all proposals that are received.

6.0 Information Items

6.1 Integration Project Update

To date, approximately 700 customers have been enrolled. 515 customers were enrolled for the entire last fiscal year. There will be an Integration Learning Lab meeting in October. Non-integration project WIAs have been invited to attend a reception and receive information about the project. The Center's lobby was reconfigured and now has computer set up in the lobby. Everyone entering the Center is seen and assisted. We have moved away from intensive services and are now concentrating on individual coaching. 13,593 services have been provided since July 1, 2008. Workforce Development staff and EDD staff are working together as one unit.

6.2 Grants/Initiatives Update

The Fresno City College Training Institute was successful in getting a welding grant with the Iron Workers Union. We will have 10 slots to train welders. Classes are starting in Venecia. 1 class will begin in Fresno in the Spring. The Madera candidates will go through the Career Development Seminar in preparation for the training as well as be assessed in PESCO and WorkKeys. The training is spread over 14 weeks. Fund for CalGRIP were announced. The CalGRIP procurement process will be more organized this time. There are not many grant opportunities out right now.

6.3 Budget Update

Hand out provided. Program is doing fine. Less ITAs are being done due to the Integration Project Staff concentrating on less expensive skills enhancement and providing supportive services. Staff is currently working with DSS on the contract.

6.4 WIB Executive Committee Meeting – September 25, 2008

September 25, 2008 Executive Committee meeting CANCELLED.

7.0 Written Communication

None

8.0 Open Discussion/Reports/Information

8.1 Board Members

Bob Carlson - shared statistics for California lay-offs. Robert Poythress - Old Timers week next week; Bill Coats will be at Citizens Bank to show his latest DVD. Christine – the hospital not getting its Medi-Cal payments; cutting back on hiring; 5 employees are going through the LVN grant program. Stacy Nieto – everything going well at Georgia Pacific. Bobby Kahn – reminder: EDC Summit on 11/6/08. Sally – PTC make significant growth in their state testing – 50 points; currently have 170 students enrolled. David – the CAN classes all full; GED program is growing and lots of students passing; Kathy – 3 significantly large retail projects possibly coming to Chowchilla area. Debie – the 2nd Annual Business Conference coming up. Carol – Center is doing a great job; hired 4 applicants and will hire 4 more after that; WorkKeys is providing better quality candidates.

8.2 Staff

995 resumes have been posted to the VOS system since July 1, 2008. These provide an employee pool for employers

9.0 Next Meeting

December 18, 2008 – 3:00 p.m.

10.0 Adjournment

Bobby Kahn motioned to adjourn meeting at 4:00 p.m., seconded by Bob Carlson. Motion approved unanimously.

M A D E R A C O U N T Y
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"Committed to a Quality Workforce"

Executive Committee

Agenda Item 5.1

Consent

Action

Information

TO: Madera County Workforce Investment Board Executive Committee

**FROM: Elaine Craig, Executive Director
Workforce Investment Board**

DATE: October 23, 2008

SUBJECT: Financial Agreement with Department of Rehabilitation

Recommendation:

Recommend approval of the financial agreement between Department of Rehabilitation and the Madera County Superintendent of Schools for the period July 1 2008 through June 30, 2011.

Summary:

The Department of Rehabilitation has a staff representative assigned to the One Stop to provide services to customers and therefore is contributing dollars based on their occupancy.

Financing:

Workforce Investment Act of 1998

STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD 213 (Rev 06/03)

AGREEMENT NUMBER
27241
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

Department of Rehabilitation

CONTRACTOR'S NAME

Madera County Office of Education

2. The term of this Agreement is: July 1, 2008 through June 30, 2011

3. The maximum amount of this Agreement is: **\$14,760.00**

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	1 page
Exhibit B – Budget Detail and Payment Provisions	1 page
Exhibit C* – General Terms and Conditions	GTC-307 Dated 3/28/2007
Exhibit D – Special Terms and Conditions	1 page

Items shown with an Asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language*

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

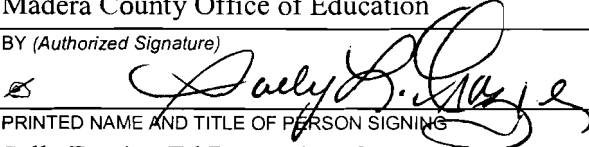

CONTRACTOR		California Department of General Services Use Only
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)		
Madera County Office of Education		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
	10/7/08	
PRINTED NAME AND TITLE OF PERSON SIGNING		
Sally Frazier, Ed.D., Madera County Supt.		
ADDRESS		
228123 Avenue 14, Madera, CA 93638		
STATE OF CALIFORNIA		<input checked="" type="checkbox"/> Exempt per: SCM 4.04.5b
AGENCY NAME		
Department of Rehabilitation		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
		
PRINTED NAME AND TITLE OF PERSON SIGNING		
Douglas J. Sale, Chief, Contracts and Procurement Section		
ADDRESS		
721 Capitol Mall, Sacramento, CA 95814		

EXHIBIT A

MADERA COUNTY OFFICE OF EDUCATION ONE STOP CENTER

SCOPE OF WORK

I. Introduction

Department of Rehabilitation (DOR) will financially participate in the operating costs of those One-Stop Centers in which DOR staff is co-located. In accordance with the Memorandum of Understanding (MOU) #041, Terms and Conditions, the agreed allocation and payment of the operating costs of the one-stop centers that is attributable to DOR are outlined in Exhibit B.

II. Services To Be Provided

DOR agrees to provide vocational rehabilitation services in accordance with the MOU #041 to individuals whom DOR determines to be eligible for such services, and for whom such services are necessary and appropriate, consistent with federal and state law.

III. Location

Madera County Workforce Assistance Center, 209 E. 7th Street, Madera, CA 93638

IV. Contract Administrator

Department of Rehabilitation
Dalia Banda-Davis
2550 Mariposa Mall, Rm. 2000
Fresno, CA 93721
(559) 444-2501
(209) 445-6017, Fax
email: dbanda@dor.ca.gov

Madera County Office of Education
Sally Frazier, Ed. D., Madera Co. Supt.
228123 Avenue 14
Madera, CA 93638
(559) 673-6051
(559) 673-5569, Fax
email: sfrazier@madercoe.k12.ca.us

M A D E R A C O U N T Y
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"Committed to a Quality Workforce"

Executive Committee

Agenda Item 5.2

Consent

Action

Information

TO: Madera County Workforce Investment Board Executive Committee

**FROM: Elaine Craig, Executive Director
Workforce Investment Board**

DATE: October 23, 2008

SUBJECT: Local Plan Modification/Extension

Recommendation:

Recommend approval of a fourth one-year extension to the existing Madera County Local Workforce Investment Area five-year strategic local plan for the period July 1, 2008 through June 30, 2009 with the WIB Chair signature and forwarding to the Board of Supervisor for final approval and signature.

Summary:

The State has issued a directive giving the local areas a fourth one-year extension to the local plans. This is primarily due to the fact that WIA has not been reauthorized. There is also discussion that the local plans would be two year rather than five year. In the meantime, the only substantive modification to our local plan is in the inclusion of the Learning Lab Integrated Services Delivery Model that we are participating in during this plan year. We have completed the required 30 day public notice, through print ad and website, but the state's directive requires that we provide a copy of the plan by October 30, 2008. The directive is dated September 24, 2008. The 30 day notice will expire on November 20, 2008 and we are currently putting a place holder on the Board of Supervisor's agenda for a date immediately thereafter for their signature.

Financing:

Workforce Investment Act of 1998

EXECUTIVE SUMMARY

Madera County is one of twelve Learning Labs involved in the Integrated Services Delivery Model project in collaboration with EDD since July 1, 2008. This model does not change the essence of our local plan or this Executive Summary other than ALL customers accessing the One Stops in Madera County are registered in our Virtual One Stop (VOS) Case Management System and enrolled into WIA and Wagner Peyser, and TAA if appropriate. All customers are provided with the robust menu of services, called our Product Box, and the opportunity to attain appropriate skill enhancement, skill development or upgrade to make them more competitive and marketable to our employers. Customers are assessed, both for academic and workability levels, and remediated as necessary through a variety of different services and resources. Throughout the coming year the Madera County Workforce Investment Area will continue development of a system, through the new model, that will increase its contribution in the provision of a competitive workforce to local business. Through the local system of Workforce Assistance Centers, we offer all citizens and qualified aliens the opportunity to maximize their employment potential. The Centers offer a variety of information and training services based on individual job seeker needs. Employers are provided with access to both an available pool of workers, and to services to assist their business growth and development, as well as to VOS to place job orders and match jobseekers with the employer needs. The integrated model has further facilitated this objective.

To continue to build on our local vision, the Madera County Workforce Investment Area has streamlined services currently offered through multiple agencies by consolidating services into local Workforce Assistance Centers. This consolidation allows for customer needs to be met in a more efficient manner, and has expanded the current customer base for all partners. Duplication of services is being eliminated through the consolidation of partner activities.

The Centers have established services to provide individuals with the information necessary to make informed consumer choices regarding their careers and the selection of training providers. All services are aimed at helping individuals manage their own careers. Services are provided based on an individualized evaluation of needs, so that customers with skill deficiencies or other barriers to employment and advancement will receive more intensive services as resources permit. Individual Training Accounts have been developed for those requiring such support.

A core set of career decision-making and job search tools is available through the Centers on a non-discriminatory basis. All Centers meet the requirements of the Americans with Disabilities Act (ADA) and provide reasonable accommodation to those with special needs.

Responsibility for the success of the workforce development system rests with a partnership between the local Workforce Investment Board and the Chief Elected Officials. Management will continue to monitor service providers and program operators, to ensure performance outcomes as established by the Board. The Board, through negotiations with the State, will establish annual performance benchmarks for job placements, earnings, retention, skills gains, and certifications/credentials earned in specific occupational or academic areas.

The Chief Elected Officials, recognizing the need for a strong Workforce Investment Board, encourage active private sector participation, and encourage contributions of training and resources from the companies represented on the Board. The Board will strategically plan for the use of workforce resources; establish performance levels for all workforce programs, and provide oversight for the Workforce Assistance Centers. Additionally, the Board has negotiated Memorandums of Understanding and Resource Sharing Agreements with all partners in the Workforce Assistance Centers, ensuring that all partners contribute substantively to ongoing operations.

The Board provides sufficient guidance for the Centers and training providers, but not to a degree that would stifle flexibility and creativity in meeting local workforce needs. The Board will continue to focus on building responsive systems that adapt to the ever-changing needs of a dynamic labor market and that contribute to the emergence of a stronger, more vital economy.

The Board conducts a periodic labor market analyses of our local area to guide the choice of those placed on the authorized list of training providers. Customized projects may be developed as needed to respond to special needs of the employer community, or to address specific skill or labor shortages.

The Youth Advisory Council has been established to improve youth programs and to advocate for youth in our local communities. Linkages between academic and occupational learning will be strengthened and broader youth development opportunities will be developed. Youth will be provided opportunities to achieve career goals that enhance their ability to compete in the labor market. Resources will be provided to youth serving agencies that have a proven track record, and that have the capacity to provide comprehensive programs incorporating the design elements contained in the Act.

Quality principles will continue to guide the remaking of the local Workforce Development System, particularly over the next year as we learn more about the impact to the system through the new model of services. These principles include the development of effective leadership, the creation of action plans and strategic objectives, the customer-focused design of

products and services, the effective management of performance data, staff development, and a focus on bottom-line results to business.

The Madera County Workforce Development System continues to focus on becoming a more efficient, user-friendly, customer-focused, results-driven system serving a broader range of clients for the benefit of the local community. Business will perceive genuine value in the services provided by our Centers and the provision of skilled workers to local employers will far surpass the capacity of the system, as it exists today. The Madera County Workforce Investment Board is committed to a continued leadership role to ensure a vital and dynamic workforce development system.

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Executive Committee

Agenda Item 5.3

Consent

Action

Information

TO: Madera County Workforce Investment Board Executive Committee

**FROM: Elaine Craig, Executive Director
Workforce Investment Board**

DATE: October 23, 2008

SUBJECT: Local Workforce Investment Board Recertification

Recommendation:

Recommend approval of the request to the Governor to recertify the Madera County Workforce Investment Board for the allowed two year period January 1, 2009 through December 31, 2011 and also authorize the WIB Chair signature.

Summary:

Per WIA, the Governor is required to recertify – or decertify if deemed appropriate based on specific criteria – the LWIB's every two years. The criteria is meeting the required composition of the membership criteria and meeting locally negotiated performance measures. While we are not currently in compliance with the membership we are able to provide due diligence and special circumstances to justify recertification and our performance measures have always been met or exceed the negotiated levels.

Financing:

Workforce Investment Act of 1998

LOCAL WORKFORCE INVESTMENT BOARD (LWIB) RECERTIFICATION REQUEST

LWIB Name	Madera County Workforce Investment Board
Contact Person	Elaine M. Craig
Telephone	559-662-4586
Date	

LWIB MEMBERSHIP CERTIFICATION

The Workforce Investment Act (WIA) Section 117(a)(b) and (c) provides for the requirements for nominating and selecting members in each membership category. The WIA Section 117(b)(4) requires that business members constitute a majority of the LWIB. Per WIA Section 117(b)(5), the chairperson shall be a business representative. The required membership categories follow.

I certify that the below listed members of the Madera County Local Workforce Investment Board were appointed in the manner required by Section 117 of the Workforce Investment Act.

Bob Carlson _____
 Name: _____ Signature _____ Date _____
 Local Workforce Investment Board Chair

INSTRUCTIONS: If the Chief Elected Official has approved additional membership categories, enter the information under “ADDITIONAL PARTNERS and ADDITIONAL ONE-STOP PARTNERS.” If the additional members are non-business, then a sufficient number of additional business members are required to maintain the business majority. If an individual represents multiple categories, after the first time s/he is identified (subsequent to the first notation), please asterisk his/her name at all subsequent entries. If a required membership category (program or activities) does not exist in your LWIA, simply indicate “does not exist” in the “Name” column for that category. Add extra lines as needed. Address any vacancies under “CORRECTIVE ACTION COMMENTS.”

BUSINESS: 117(b)(2)(A) – shall include (i) representatives of business in the local area, who (I) are owners of businesses, chief executives or operating officers of businesses, and other business executives or employers with optimum policy-making or hiring authority; (II) represent businesses with employment opportunities that reflect the employment opportunities of the local area; and (III) are appointed from among individuals nominated by local business organizations and business trade associations. Please identify the LWIB chairperson by typing CHAIR after his/her name.

Name	Title	Entity	Appointment Date	Term End Date
Waseem Ahmed	President	United Park, Inc.	6/19/08	6/19/11
Debi Bray	President/CEO	Madera District Chamber of Commerce	6/30/07	6/30/10
Bob Carlson - CHAIR	Executive Manager	PG&E	6/30/07	6/30/10
Carol Long	Human Res. Mgr	Certainteed Corp.	6/30/06	6/30/09
Kathy McCorry	Executive Director	Oakhurst Chamber of Commerce	10/2/07	10/2/10
Stacy Nieto	Human Resource Mgr.	Georgia-Pacific Corp.	10/2/07	10/2/10
Robert Poythress	Manager	Citizens Buiness Bank	3/13/07	3/13/10
Max Rodriguez	Self Employed	Farmers Insurance	6/10/08	6/10/11
Tara Ryan	Human Resource Mgr.	Chukchansi Gold Resort	6/30/06	6/30/09
Christine Watt	Director of Hum. Rcs.	Madera Community Hosp.	6/30/06	6/30/09

LOCAL EDUCATION ENTITIES: 117(b)(2)(A) – shall include (ii) representatives of local educational entities, including representatives of local educational agencies, local school boards, entities providing adult education and literacy activities, and postsecondary educational institutions (including representatives of community colleges, where such entities exist), selected from among individuals nominated by regional or local educational agencies, institutions, or organizations representing such local educational entities. A minimum of two appointments is required.

Name	Title	Entity	Appointment Date	Term End Date
1. Sally L. Frazier	Supt. of Schools	Madera County Office of Ed.	n/a	n/a
2. David Hernandez	Community Srv. Mgr.	Madera Unified School District	n/a	n/a
3. Terry Kershaw	Vice Chancellor	State Center Community College	n/a	n/a
4. Maxine Yocum	Board Member	Madera Co. Board of Ed.	n/a	n/a

LABOR ORGANIZATIONS: 117(b)(2)(A) – shall include (iii) representatives of labor organizations (for a local area in which employees are represented by labor organizations), nominated by local labor federations, or (for a local area in which no employees are represented by such organizations), other representatives of employees. A minimum of two appointments is required. California Unemployment Insurance Code Section 14202(c) further requires representatives of labor organizations nominated by local labor federations, including a representative of an apprenticeship program and that at least 15 percent of local board members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members. If this occurs, then at least 10 percent of the local board members shall be representatives of labor organizations.

Name	Title	Entity	Appointment Date	Term End Date
1. Tim Liermann	Sr. Labor Rep.	CSEA	10/2/07	10/2/10
2. Debbie Macias	Field Rep.	SEI Local 521	10/17/09	10/17/09
3. Gerald Zumwalt	Business Manager	Internation'l Brotherhood of Electrical Workers 100	2/5/08	2/5/11

COMMUNITY BASED ORGANIZATIONS: 117(b)(2)(A) – shall include (iv) representatives of community-based organizations (including organizations representing individuals with disabilities and veterans, for a local area in which such organizations are present). A minimum of two appointments is required.

Name	Title	Entity	Appointment Date	Term End Date
1. John Jepson	Planning Director	CVOC	n/a	n/a
2. M.J. Nabors	Exectuve Director	Community Action Partnership of Madera	6/30/06	6/30/09

ECONOMIC DEVELOPMENT AGENCIES: 117(b)(2)(A) – shall include (v) representatives of economic development agencies, including private sector economic development entities. A minimum of two appointments is required.

Name	Title	Entity	Appointment Date	Term End Date
1. Bobby Kahn	Executive Director	Madera County Economic Development Commission	7/30/06	7/30/09
2.				

ONE-STOP PARTNERS: 117(b)(2)(A) – shall include (vi) representatives of each of the one-stop partners. The required one-stop partners are identified in WIA 121(b)(1).

PROGRAMS AUTHORIZED UNDER THIS TITLE: 121(b)(1)(B)(i) – Please check “yes” below if programs are operated anywhere within the local area; check “no” if not. The programs authorized under WIA Title I include:

Program	Yes	No
WIA Youth (Chapter 4)		x
WIA Adult and Dislocated Workers (Chapter 5)		x
Job Corps (Subtitle C)		x
National Programs (Subtitle D), including:		
Native American Programs (Section 166)		x
Migrant and Seasonal Farmworker Programs (Section 167)		x
Veterans’ Workforce Investment Programs (Section 168)		x
Youth Opportunity Grants (Section 169)		x
Demonstration, Pilot, Multiservice, Research, and Multistate Projects (Section 171)		x
National Emergency Grants (Section 173)		x

Of the programs identified as “yes” above, please complete name, title, entity and program(s), appointment date, and term end date below. If one individual represents more than one program, please include all programs in the Entity and Program(s) box.

Name	Title	Entity and Program(s)	Appointment Date	Term End Date

PROGRAMS AUTHORIZED UNDER THE WAGNER-PEYSER ACT: 121(b)(1)(B)(ii)

Name	Title	Entity	Appointment Date	Term End Date
Rosemary Rusca	Employment Program Manager 2	EDD	n/a	n/a

ADULT EDUCATION AND LITERACY ACTIVITIES AUTHORIZED UNDER WIA TITLE II: 121(b)(1)(B)(iii)

Name	Title	Entity	Appointment Date	Term End Date
* David Hernandez	Community Service Manager	Madera Unified School District	n/a	n/a

PROGRAMS AUTHORIZED UNDER TITLE I OF THE REHABILITATION ACT OF 1973: 121(b)(1)(B)(iv)

Name	Title	Entity	Appointment Date	Term End Date
Terry Nichols	Rehabilitation Supervisor	Department of Rehabilitation	n/a	n/a

ACTIVITIES AUTHORIZED UNDER TITLE V OF THE OLDER AMERICANS ACT OF 1965: 121(b)(1)(B)(vi)

Name	Title	Entity	Appointment Date	Term End Date
Rebecca Mendibles	Executive Director	SER Jobs for Progress, Inc.	n/a	n/a

POSTSECONDARY VOCATIONAL EDUCATION ACTIVITIES AUTHORIZED UNDER THE CARL D. PERKINS VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION ACT: 121(b)(1)(B)(vii)

Name	Title	Entity	Appointment Date	Term End Date
* Terry Kershaw	Vice Chancellor	State Center Community College	n/a	n/a

ACTIVITIES AUTHORIZED UNDER CHAPTER 2 OF TITLE II OF THE TRADE ACT OF 1974: 121(b)(1)(B)(viii)

Name	Title	Entity	Appointment Date	Term End Date
* Rosemary Rusca	Employment Program Manager 2	EDD	n/a	n/a

ACTIVITIES AUTHORIZED UNDER CHAPTER 41 OF TITLE 38, UNITED STATES CODE: 121(b)(1)(B)(ix) -- Job Counseling, Training, and Placement Service for Veterans. The local Employment Development Department Veterans Workforce Specialists and Veteran Employment Service Specialists (VWS/VESS) provide these services.

Name	Title	Entity	Appointment Date	Term End Date
* Rosemary Rusca	Employment Program Manager 2	EDD	n/a	n/a

EMPLOYMENT AND TRAINING ACTIVITIES CARRIED OUT UNDER THE COMMUNITY SERVICES BLOCK GRANT ACT: 121(b)(1)(B)(x)

Name	Title	Entity	Appointment Date	Term End Date
* Bobby Kahn	Executive Director	Madera County Economic Development Commission	7/30/06	7/30/09
* M.J. Nabors	Executive Director	Community Action Partnership of Madera County	6/30/06	6/30/09

EMPLOYMENT AND TRAINING ACTIVITIES CARRIED OUT BY THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT: 121(b)(1)(B)(xi)

Name	Title	Entity	Appointment Date	Term End Date
Nick Benjamin	Executive Director	Housing Authority of the City of Madera	n/a	n/a

PROGRAMS AUTHORIZED UNDER STATE UNEMPLOYMENT COMPENSATION LAWS: 121(b)(1)(B)(xii)

Name	Title	Entity	Appointment Date	Term End Date
* Rosemary Rusca	Employment Program Manager 2	EDD	n/a	n/a

ADDITIONAL PARTNERS: 117(b)(2)(B) – may include such other individuals or representatives of entities as the chief elected official in the local area may determine to be appropriate. (These do not have to be one-stop partners.)

Name	Title	Entity	Appointment Date	Term End Date

ADDITIONAL ONE-STOP PARTNERS: 121(b)(2)(A) IN GENERAL – In addition to the entities described in paragraph (1), other entities that carry out a human resource program described in subparagraph (B) may – (i) make available to participants, through the one-stop delivery system, the services described in section 134(d)(2) that are applicable to such program; and (ii) participate in the operation of such system consistent with the terms of the memorandum described in subsection (c), and with the requirements of the Federal law in which the program is authorized; if the local board and chief elected official involved approve such participation. 121(b)(2)(B) PROGRAMS – The programs referred to in subparagraph (A) may include – (i) programs authorized under Part A of title IV of the Social Security Act; (ii) programs authorized under section 6(d)(4) of the Food Stamp Act of 1977; (iii) work programs authorized under section 6(o) of the Food Stamp Act of 1977; (iv) programs authorized under the National and Community Service Act of 1990; and (v) other appropriate Federal, State, or local programs, including programs in the private sector.

Name	Title	Entity	Appointment Date	Term End Date
* Max Rodriguez	Board Member	Madera County Board of Supervisors	6/10/08	6/10/11
Hub Walsh	Director	Madera County Department of Social Services	n/a	n/a

CORRECTIVE ACTION COMMENTS:

Explain any vacant appointment(s) regarding the required membership composition only. Include the length of time the appointment(s) has been vacant, efforts made to fill the vacant appointment(s), and dates by which the vacant appointment(s) should be filled.

We currently have six Business Sector vacancies on the Workforce Investment Board. All other required membership composition is satisfied as we do not have any other Economic Development agency in Madera County. The Business Sector vacancies have been on-going. We have been unsuccessful in maintaining the required composition for any length of time due to retirements, resignations or increased membership in other designations which then requires additional Business members. Advertisements have been placed in the Chamber of Commerce newsletters and the Executive Director, who came to the WIB in March, 2005, is aggressively recruiting new Business Sector members. One new Business member has been appointed in the last three months. A mass marketing campaign was conducted recently and the response has been very successful, to the point of creating an ad-hoc workgroup through the WIB to review, screen and make appropriate recommendations to nominating entities.

COMPLIANCE WITH MAJORITY OF BUSINESS REPRESENTATIVES:

Total number of individuals currently sitting on LWIB = 25
Number of vacancies currently on LWIB = 6
TOTAL LWIB Membership = 31

Total number of business representatives currently sitting on LWIB = 10
Number of business representative vacancies currently on LWIB = 6
TOTAL LWIB Business Members = 16

Divide TOTAL LWIB Business Members by Total LWIB Membership = 51%, must be greater than 50%

COMPLIANCE WITH LABOR REPRESENTATIVES

Total number of labor representatives currently sitting on LWIB = 3
Number of labor representatives vacancies currently on LWIB = 0
TOTAL LWIB Labor Representatives = 3

Divide TOTAL LWIB Labor Representatives by Total LWIB Membership = 10%, must be at least 15% unless not enough nominated by local labor federation, then at least 10%