

MADERA COUNTY INVESTMENT BOARD WORKFORCE

"Committed to a Quality Workforce"

AGENDA

**December 18, 2008
3:00 p.m.**

Meeting will be held at:

***Madera County Workforce Assistance Center
Executive Conference Room
209 East 7th Street
Madera, CA 93638
(559) 662-4589***

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Board, may request assistance by contacting the Senior Administrative Assistant at Madera County Workforce Development Office, 209 E. 7th St., Madera, CA 93638; Telephone 559/662-4589; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Madera County Workforce Investment Board website at http://www.maderawac.org/Workforce_Investment_Board/Public_Meetings. These documents are also available at the Madera County Workforce Assistance Center – office of the Executive Director.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction. The comment period will be limited to 15 minutes. Each speaker will be limited to 3 minutes and only one speaker per subject matter.

3.0 Introductions and Recognitions

4.0 Consent Calendar

- 4.1 Ratify Workforce Investment Board Meeting Minutes – September 18, 2008
- 4.2 Approve Executive Committee Meeting Minutes – October 23, 2008
- 4.3 Approve Youth Advisory Council Meeting Minutes – December 3, 2008
- 4.4 Ratify Financial Agreement with Department of Rehabilitation
- 4.5 Ratify Local Plan Modification
- 4.6 Ratify Local Workforce Investment Board Recertification Request

4.7 Ratify Request for Proposals (RFP) for Youth Services Provider

5.0 Action Items

5.1 Approve Kings View RSG Budget for the Period of January 1, 2009 to June 30, 2009

5.2 Approve Transfer Request – Dislocated Worker to Adult Funding Stream

5.3 Approve Financial Agreement with SER, Jobs for Progress, Inc.

6.0 Information Items

6.1 2008 Madera County Employment Study

6.2 Economic Stimulus and Reauthorization Status Information

6.3 Department of Social Services Contract Update

6.4 WIB Recruitment Update

6.5 Integration Project Update

6.6 Grants Update

6.7 Presentation Information – Dana True, Director, Regional District Improvement & DAIT Program

7.0 Written Communication

8.0 Open Discussion/Reports/Information

8.1 Board Members

8.2 Staff

9.0 Next Meeting

March 19, 2009 – 3:00 p.m.

10.0 Adjournment

M A D E R A C O U N T Y
I N V E S T M E N T B O A R D

"Committed to a Quality Workforce"

September 18, 2008

MINUTES

PRESENT: Waseem Ahmed, Debi Bray, Bob Carlson, Sally L. Frazier, Ed.D., David Hernandez, Bobby Kahn, Tim Liermann, Carol Long, Kathy McCorry, Rebecca Mendibles, Stacy Nieto, Robert Poythress, Max Rodriguez, Rosemary Rusca, Hubert Walsh, Christine Watts-Johnson, Tom Wheeler, Maxine Yocum, Gerald Zumwalt

ABSENT: Nick Benjamin, John Jepson, Terry Kershaw, Ed.D., Debbie Macias, M.J. Nabors, Terry Nichols, M.S., Tara Ryan

GUEST:

OTHERS: Elaine Craig, Tracie Scott-Contreras, Jessica Roche, Nicki Martin

1.0 Call to Order

1.1 Pledge of Allegiance

Pledge of Allegiance lead by WIB Director Max Rodriguez.

2.0 Public Comment

None

3.0 Introductions and Recognitions

Roundtable introduction by Workforce Investment Board Directors and staff.

4.0 Consent Calendar

4.1 Ratify Workforce Investment Board Minutes – March 27, 2008

4.2 Ratify Workforce Investment Board Executive Committee Minutes – May 22, 2008

4.3 Ratify Workforce Investment Board Youth Advisory Council Minutes – June 4, 2008

4.4 Ratify Workforce Investment Board Executive Committee Minutes – July 7, 2008

4.5 Approve Workforce Investment Board Executive Committee Minutes – August 28, 2008

4.6 Ratify Signatory Authorization for Workforce Investment Board Executive Director

4.7 Ratify Resignation of Workforce Investment Board Director Sherri Vogel – Private Sector

4.8 Ratify Resignation of Workforce Investment Board Director Beverly Scott – Private Sector

4.9 Ratify New Youth Advisory Council Member Rachel Freeman – Apprenticeship Program

- 4.10 Ratify New Workforce Investment Board Director Waseem Ahmed – Private Sector**
- 4.11 Ratify Resignation of Youth Advisory Council Member Claudia Romero – Youth Representative**
- 4.12 Ratify Resignation of Youth Advisory Council Member Ozzie Deluna – Educational Representative**
- 4.13 Ratify Resignation of Youth Advisory Council Member Kathy Lopes – Education Representative**
- 4.14 Ratify New Youth Advisory Council Member Sharon Cloud – Educational Representative**
- 4.15 Ratify New Youth Advisory Council Member Nancy Isaacs – Educational Representative**
- 4.16 Ratify New Youth Advisory Council Member Martha Vasquez– Youth Representative**
- 4.17 Ratify RSG Program End-of-Year Budget Adjustments**
- 4.18 Ratify Memorandum of Understanding with Partner Agencies**
- 4.19 Ratify Transfer Request – Dislocated Worker to Adult**
- 4.20 Ratify Finalized Kings View RSG Budgets for the Period of July 1, 2008 to December 31, 2008**
- 4.21 Ratify Revised Self Sufficiency Determination Policy**
- 4.22 Ratify Revised Priority of Service Policy**

WIB Chair, Bob Carlson, grouped consent items 4.1 to 4.22 for approval but noted the new WIB and Youth Advisory Council members and encouraged Directors to pull anyone's name for discussion if necessary.

Tim Liermann moved to approve consent calendar items, seconded by David Hernandez. Motion approved unanimously.

5.0 Action Items

5.1 Approve Revised Grievance and Complaint Procedures Policy

Revisions to the Grievance and Complaint Procedures policy come from an EDD directed dated September 3, 2008. Revisions to the policy will allow local workforce investment areas (LWIA) to have an electronic format. Customers will be able to be notified of Equal Opportunity and discrimination procedures electronically. Customers will be notified via the VOS – Virtual One Stop program in the Madera One-Stop.

Max Rodriguez moved to approve revised Grievance and Complaint Procedures policy, seconded by Robert Poythress. Motion approved unanimously.

5.2 Approve Ad Hoc Committee for WIB Recruitment

Staff recently did a mass mailing to business and employers in Madera County asking for inquiries and interest in becoming a WIB Director. Staff has been inundated with request for WIB applications. 16 requests have been received from various sectors in the communities. Ad Hoc Committee will review and screen applications and recommend potential Directors to their local chamber of commerce for nomination. Per WIA mandates, WIBs must be comprised of 51% Private Sector Directors. The Madera WIB needs 6 additional Private Sector Directors. All perspective Directors are notified of the required Form 700 and ethics training. Tim Liermann and Debi Bray volunteered to be on the Ad Hoc committee.

Robert Poythress moved to approve Ad Hoc Committee for WIB Recruitment, seconded by Hub Walsh. Motion approved unanimously.

5.3 Approve Letting Youth Services Request for Proposals (RFP)

Staff recommends letting a youth RFP for the three year period beginning July 1, 2009. WIA mandates that youth services be competitively procured. The Youth Advisory Council has not been able to act on the RFP as they did not have a quorum to meet and discuss/approve. The current youth provider's contract expired on June 30, 2008 but an extension was approved through December 31, 2008 when the Youth Advisory Council did not reach a consensus to let an RFP at the time of their meeting. The youth provider contract will need to be extended for the period of January 1, 2009 through June 30, 2009. A new contract will begin on July 1, 2009 for three years. Staff will develop the RFP that will go out in January or February. Staff will screen documents only for compliance. Staff will recommend that an Ad Hoc committee be formed and be comprised of Youth Advisory Council and WIB members. The Ad Hoc committee will screen all proposals that are received.

6.0 Information Items

6.1 Integration Project Update

To date, approximately 700 customers have been enrolled. 515 customers were enrolled for the entire last fiscal year. There will be an Integration Learning Lab meeting in October. Non-integration project WIAs have been invited to attend a reception and receive information about the project. The Center's lobby was reconfigured and now has computer set up in the lobby. Everyone entering the Center is seen and assisted. We have moved away from intensive services and are now concentrating on individual coaching. 13,593 services have been provided since July 1, 2008. Workforce Development staff and EDD staff are working together as one unit.

6.2 Grants/Initiatives Update

The Fresno City College Training Institute was successful in getting a welding grant with the Iron Workers Union. We will have 10 slots to train welders. Classes are starting in Venecia. 1 class will begin in Fresno in the Spring. The Madera candidates will go through the Career Development Seminar in preparation for the training as well as be assessed in PESCO and WorkKeys. The training is spread over 14 weeks. Fund for CalGRIP were announced. The CalGRIP procurement process will be more organized this time. There are not many grant opportunities out right now.

6.3 Budget Update

Hand out provided. Program is doing fine. Less ITAs are being done due to the Integration Project Staff concentrating on less expensive skills enhancement and providing supportive services. Staff is currently working with DSS on the contract.

6.4 WIB Executive Committee Meeting – September 25, 2008

September 25, 2008 Executive Committee meeting CANCELLED.

7.0 Written Communication

None

8.0 Open Discussion/Reports/Information

8.1 Board Members

Bob Carlson - shared statistics for California lay-offs. Robert Poythress - Old Timers week next week; Bill Coats will be at Citizens Bank to show his latest DVD. Christine – the hospital not getting its Medi-Cal payments; cutting back on hiring; 5 employees are going through the LVN grant program. Stacy Nieto – everything going well at Georgia Pacific. Bobby Kahn – reminder: EDC Summit on 11/6/08. Sally – PTC make significant growth in their state testing – 50 points; currently have 170

students enrolled. David – the CAN classes all full; GED program is growing and lots of students passing; Kathy – 3 significantly large retail projects possibly coming to Chowchilla area. Debie – the 2nd Annual Business Conference coming up. Carol – Center is doing a great job; hired 4 applicants and will hire 4 more after that; WorkKeys is providing better quality candidates.

8.2 Staff

995 resumes have been posted to the VOS system since July 1, 2008. These provide an employee pool for employers

9.0 Next Meeting

December 18, 2008 – 3:00 p.m.

10.0 Adjournment

Bobby Kahn motioned to adjourn meeting at 4:00 p.m., seconded by Bob Carlson. Motion approved unanimously.

M A D E R A C O U N T Y
I N V E S T M E N T B O A R D

"Committed to a Quality Workforce"

Executive Committee

October 23, 2008

MINUTES

PRESENT: Bob Carlson, Sally L. Frazier, Ed.D., Robyn Smith, Hubert Walsh

ABSENT: Debi Bray, Carol Long, Max Rodriguez,

GUEST:

OTHERS: Elaine Craig, Tracie Scott-Contreras, Jessica Roche, Nicki Martin, Linda Venhaus

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Public Comment

None

3.0 Introductions and Recognitions

4.0 Consent Calendar

4.1 Approve Workforce Investment Board Meeting – September 18, 2008

Hub Walsh moved to approve Workforce Investment Board meeting minutes, seconded by Sally Frazier. Motion approved unanimously.

5.0 Action Items

5.1 Approve Financial Agreement with Department of Rehabilitation

Staff recommends approval of financial agreement for \$14,760 with the Department of Rehabilitation (DOR) for the period of July 1, 2008 to June 30, 2011. Staff has been working on financial agreement for a few months. DOR has staff currently working at the Madera One Stop.

Hub Walsh moved to approve the financial agreement with the Department of Rehabilitation, seconded by Robyn Smith. Sally Frazier abstained. Motion passed by majority.

5.2 Approve Local Plan Modification

Staff recommends approval for the fourth 1-year extension to the existing Local Workforce Investment Area 5-year Plan. The plan will run from July 1, 2008 to June 30, 2009. Staff request WIB Chair

signature and authorization to forward to the Madera County Board of Supervisors for approval. The need to modify the 5-year Plan is due to the continued lack of WIA reauthorization. There has been talk of possibly moving from a 5-year plan to a 2-year plan. A required 30 day Public Notice is currently out. The State has asked that an unexecuted plan be forwarded by October 31, 2008. The Plan is expected to be fully executed at the November 25, 2008 Board of Supervisors meeting. The Plan will be sent to the State in late November. There are no substantive changes except revisions to address the Integrated Services Deliver Model.

Hub Walsh moved to approve the Local Plan Modification, seconded by Sally Frazier. Motion approved unanimously.

5.3 Approve Local Workforce Investment Board Recertification Request

Staff request approval to submit the recertification of the Madera County Local Workforce Investment Board for the period of January 1, 2009 to December 31, 2011. The recertification is a mandate of the Workforce Investment Act. The Governor has discretion to certify or decertify Local Workforce Investment Boards. Possible reasons for being decertified include not being in compliance with WIB member composition and Negotiated Performance Measures. Many WIBs are out of compliance with member composition. WIBs are required to demonstrate due diligence in trying to obtain and maintain the proper member composition - which Madera does. The Madera Workforce Investment Board normally meets or exceeds their performance measures.

Robyn Smith moved to approve the Local Workforce Investment Board Recertification request, seconded by Hub Walsh. Motion approved unanimously.

6.0 Information Items

6.1 Contract with Department of Social Services

Staff is working with Department of Social Services (DSS) related to the contract and budget. There have been some modifications to certain components related to the budget per DSS request. The modifications are currently under review by DSS. The modifications will not create any staffing issues related to lay-offs.

6.2 Grants Update

Vet Grant: Staff is currently writing a vet grant as the lead with Merced and Stanislaus Counties. The grant would cover services for approximately 120 veterans. It would pay for a ½ time FTE Vet Coordinator and will allow for procurement of private counseling for the vets.

Young Parents Demonstration Program: Currently being coordinated with the RSG program, Madera County Office of Education, and PTC to try and do a collaborative effort. Grant focuses on pregnant or out of school youth parenting teens. The demonstration grant, offered by the Department of Labor, will contract with programs which have existing service structures that have certain criteria – which Madera meets. The intent of the grant is to augment services and create a control group so that approximately ½ of the participants get bumped up to the more intensive services and compare them against the control group which will go through the regular menu of services. It is a 3-year grant with 5 to 7 grants awarded nationally.

CalGRIP: CalGRIP funds will become available and staff is preparing to apply.

Youthbuild: Youthbuild funds are out. Staff has contacted Nick Benjamin who is the Executive Director of the Housing Authority. Mr. Benjamin felt he had a project that could be used with Youthbuild. Youthbuild will provide training in the construction field and the youth involved would earn wages while working. Hub Walsh suggested that the Department of Social Services could have a possible location to use as well. The grant is due January 15, 2009.

Community Based Job Grant SFP: Staff participated in conference call with the Community Colleges-Madera, Merced, Stanislaus and San Joaquin. Great discussion regarding Green Jobs. Grant SFP is due November 24, 2008.

6.3 Budget Update

Everything is going well with budget. Staff was unable to print hand outs but Jessica Roche is available to answer any questions regarding the budget.

6.4 Integration Project Update

Project is going well. Many meetings are taking place. 21 non-Learning Lab WIAs attended a Learning Lab meeting on October 27, 2008. Discussion at meeting regarding possibly waiting until the entire first year of project is over before more Learning Labs are added. Madera One Stop is doing well. To date, there have been 900 WIA enrollments, 1929 Wagner Peyser applications, approximately 15,000 services to customers entered. There are 1141 resumes posted in the VOS system. VOS has been used to help employers such as PETCO and Big 5. Resume Workshops are offered to customers to help with their resumes.

6.5 2008 Madera County Employment Study

Employment Survey was done through the Central California Workforce Collaborative grant. All 8 WIBs received their individual Employment Surveys. The study indicates that Madera employers have no current openings in the Renewable Energy sector but forecast 2 openings in 2009 and 6 additional openings by 2011.

6.6 WIB Recruitment

Staff had good response to WIB recruiting letters. Staff is following up on applications and an ad hoc committee will be formed to screen applications.

6.7 Executive Committee Meeting – November 27, 2008

The next two Executive Committees are scheduled on holidays. The November 27, 2008 and the December 25, 2008 will be cancelled and a special meeting can be arranged if necessary.

7.0 Written Communication

None

8.0 Open Discussion/Reports/Information

8.1 Committee Members

Sally Frazier: Gould Fall Festival scheduled at 4:30 p.m. today. PTC is having their Open House is happening later in the evening.

Hub Walsh: The Department of Social Services now has a better picture of the budget. WDO and DSS have been working with DSS on a new budget.

8.2 Staff

State monitors have been in the building reviewing the Youth Program. The exit conference is schedule tomorrow, October 24, 2008. No major issue have come up, mostly operational, file types of issues.

Staff sent a letter with WIB Chair Bob Carlson signature for use in a letter writing campaign to Congresswoman Pelosi in regards to the economy, jobs, and another stimulus package that is being considered.

9.0 Next Meeting

January 22, 2009

10.0 Adjournment

Hub Walsh moved to adjourn meeting, seconded by Bob Carlson. Meeting adjourned at 4:36 p.m.

M A D E R A C O U N T Y
I N V E S T M E N T B O A R D

"Committed to a Quality Workforce"

YOUTH ADVISORY COUNCIL

December 3, 2008

MINUTES

PRESENT: Susan Arteaga, Debi Bray, Sharon Cloud, Sally L. Frazier, Ed.D., Rachel Freeman, Nancy Isaacs, Maria Juarez, Harry Nabors, Robyn Smith, Rachel Vasquez-Moy

ABSENT: Cyndia Gray, Gwendolyn Palmer, Ernie Perez, Linda Rodriguez, Olga Saucedo-Garcia, Martha Vasquez,

GUEST: Glenn Hardy

OTHERS: Tracie Scott-Contreras, Jessica Roche, Nicki Martin

1.0 Call to Order

Meeting called to order at 3:39 p.m.

2.0 Public Comment

None

3.0 Introductions and Recognitions

Tracie Scott-Contreras introduced Linda Venhaus, WDO Fiscal, and Glenn Hardy, Youth Participant.

4.0 Consent Calendar

4.1 Approve Youth Advisory Council Meeting Minutes – June 4, 2008

Maria Juarez moved to approve the Youth Advisory Council minutes, seconded by Harry Nabors. Motion approved unanimously.

5.0 Action Items

5.1 Approve Request for Proposals (RFP) for Youth Services Provider and Appoint Ad Hoc Review Committee

RFP for Youth Services Provider will be released in January 2009 once the Workforce Investment Board approves on December 18, 2008. Proposals will be due towards the end of February. The proposals will go to the Youth Advisory Council and the Workforce Investment Board in March 2009. Proposals for youth services will be for a three year term beginning on July 1, 2009 and ending on June 30, 2012. An Ad Hoc committee needs to be formed to read and rate the proposals at the end of January. Debi Bray, Robyn Smith, and Nancy Isaacs volunteered to form the Ad Hoc committee.

Debi Bray moved to approve the request for proposals for youth service providers and form an ad hoc committee, seconded by Harry Nabors. Motion approved unanimously.

6.0 Information Items

6.1 New Youth Advisory Council Members

New Youth Advisory Council members Nancy Isaacs, Madera County office of Education, and Sharon Cloud, Madera Unified School District, were approved as members at the last Executive Committee meeting in August.

6.2 Kings View RSG 2008 Yearbook

RSG staff mailed Council members the 2008 participant yearbook. Please notify staff if you did not receive one. The yearbook is a youth participant project worked on during the summer which highlights summer worksites and some of the different experiences they had working.

6.3 2007-2008 Youth Program End of Year Report

Hand out provided. RSG program director, Eugene Bell, is doing a presentation regarding partnership between WIA and CalWorks at a CalWorks conference in San Francisco and was unable to attend. Information provided via hand out. Everything was on track related to numbers. The program received a couple of grants during the year. RSG operated the Customer Services classes as well as the computer classes. Total number of In-School Youth was 87 and 73 for Out-of-School totals.

6.4 Integration Initiative Update

The project is moving forward. Madera is one of 12 local areas participating in project. Learning Labs are continuing to meet with other Labs and providing information to interested non learning labs areas. Just under 1000 customers have been enrolled. Typically, 400 – 500 customers are enrolled in a year. There has been a significant increase in the GED class, WorkKeys assessment, and vocational classes. The Focus is on skills enhancement. Staff encourages customers to go back to school or continue their education. At last check, 20,000 individual services had been provided to customers. Staff is considering continuing some level of the integrated service model even if the integration project does not go State wide.

6.5 2008-2009 Status Report

Hand out provided containing status report information. The program had approximately 42 new In-School participants and 20 new Out-of-School enrollments. Services are provided at the One Stop and at PTC. Staff is doing both in and out of school eligibility in Chowchilla and Enterprise Secondary School. Youth participants are working on a community services project. Cell Phones for Soldiers will take used, donated cell phones and turn them in for calling cards that are sent to our soldiers overseas. The first semester of Youth Connect computer class is wrapping up at the end of the month. RSG was not successful in the Chukchansi grant this year. The program has submitted an application for funding through State Farm for a youth traffic safety project focusing in unlicensed drivers and safe driving practices. The program as has also submitted an application to the Staples Foundation for additional support for the Youth Connect computer class.

6.6 Grant and Foundation Funding Information

The Workforce Development Office has applied for 3 grants since October – Veterans Grant, CalGRIP, and Young Parents Demonstration Program (YPDP). The application for the Veterans grant was not successful. There has been no news on the CalGRIP. The Young Parents demonstration is a highly competitive national grant. 5 to 7 grants will be awarded nationally. The grant will provide additional services to young parents to see if there is significant difference when you add additional add-on services. The grant award is just over \$500,000.

6.7 Budget Information

Hand out provided. Jessica Roche, provided information regarding the budget. A graph provided illustrates the percentage of the allocation that the Workforce office uses out of the Youth monies versus what is given to the youth program operator – 37% Workforce; 63% Youth Provider. In-School and Out-of-School budget information provided but does not include invoice information for the month of November. Budget information shared is shows the budget through the end of December. Staff is working with the provider on two new budgets, In-School and Out-of-School, for the period beginning January 1, 2009 through June 30, 2009. The two budgets are being reviewed and will go before the Workforce Investment Board for final approval.

6.8 Presentation by RSG Program Youth Participants

Glenn Hardy is an RSG youth service participant. Glenn signed up for RSG with the help of Yolanda Palacios-Workforce Development office. Yolanda was very helpful. Monica Carriaga helped Glenn with everything from helping him sign up for his first college class to helping him find his first job with the Madera County IT department. Glenn also participated in the IS12 computer software class instructed by Ray Shaft through the Workforce office. Glenn wants to learn more things and better himself. RSG staff has pledged to help Glenn stay motivated.

7.0 Written Communication

None

8.0 Open Discussion/Reports/Information

8.1 Committee Members

Debi Bray: putting together a panel to evaluate student Business Entrepreneurial Program presentation at Dixieland Middle School. Debi worked with Dave Stevens on getting business partners on a panel last school year. The students who participated did a great job even when they experienced technical difficulties. A panel is needed to hear and evaluate student presentations on January 7, 2009.

Sharon Cloud: Thanked Tracie Scott-Contreras for the presentation she did to the OA2 class. She did an excellent job.

8.2 Staff

Tracie Scott-Contreras will be doing a presentation regarding interviewing skills at PTC on Monday, December 8, 2008.

9.0 Next Meeting

March 4, 2008

10.0 Adjournment

Maria Juarez moved to adjourn meeting at 4:15 p.m., seconded by Sally Frazier. Motion approved unanimously.

M A D E R A C O U N T Y
I N V E S T M E N T B O A R D

"Committed to a Quality Workforce"

Agenda Item 4.4

Consent

Action

Information

TO: Madera County Workforce Investment Board

**FROM: Elaine Craig, Executive Director
Workforce Investment Board**

DATE: December 18, 2008

SUBJECT: Ratify Financial Agreement with Department of Rehabilitation

Recommendation:

Recommend ratification of the financial agreement between Department of Rehabilitation and the Madera County Superintendent of Schools for the period July 1 2008 through June 30, 2011.

Summary:

The Department of Rehabilitation has a staff representative assigned to the One Stop to provide services to customers and therefore is contributing dollars based on their occupancy. The financial agreement was approved by the Executive Committee on October 23, 2008.

Financing:

Workforce Investment Act of 1998

AGREEMENT NUMBER
27241
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

Department of Rehabilitation

CONTRACTOR'S NAME

Madera County Office of Education

2. The term of this Agreement is: July 1, 2008 through June 30, 2011

3. The maximum amount of this Agreement is: **\$14,760.00**

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	1 page
Exhibit B – Budget Detail and Payment Provisions	1 page
Exhibit C* – General Terms and Conditions	GTC-307 Dated 3/28/2007
Exhibit D – Special Terms and Conditions	1 page

Items shown with an Asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language*

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

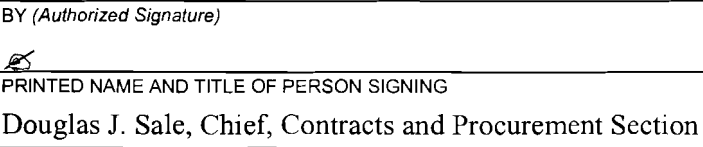
CONTRACTOR		California Department of General Services Use Only
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)		
Madera County Office of Education		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
	10/7/08	
PRINTED NAME AND TITLE OF PERSON SIGNING		
Sally Frazier, Ed.D., Madera County Supt.		
ADDRESS		
228123 Avenue 14, Madera, CA 93638		
STATE OF CALIFORNIA		
AGENCY NAME		
Department of Rehabilitation		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
		
PRINTED NAME AND TITLE OF PERSON SIGNING		
Douglas J. Sale, Chief, Contracts and Procurement Section		
ADDRESS		
721 Capitol Mall, Sacramento, CA 95814		
		<input checked="" type="checkbox"/> Exempt per: SCM 4.04.5b

EXHIBIT A

MADERA COUNTY OFFICE OF EDUCATION ONE STOP CENTER

SCOPE OF WORK

I. Introduction

Department of Rehabilitation (DOR) will financially participate in the operating costs of those One-Stop Centers in which DOR staff is co-located. In accordance with the Memorandum of Understanding (MOU) #041, Terms and Conditions, the agreed allocation and payment of the operating costs of the one-stop centers that is attributable to DOR are outlined in Exhibit B.

II. Services To Be Provided

DOR agrees to provide vocational rehabilitation services in accordance with the MOU #041 to individuals whom DOR determines to be eligible for such services, and for whom such services are necessary and appropriate, consistent with federal and state law.

III. Location

Madera County Workforce Assistance Center, 209 E. 7th Street, Madera, CA 93638

IV. Contract Administrator

Department of Rehabilitation
Dalia Banda-Davis
2550 Mariposa Mall, Rm. 2000
Fresno, CA 93721
(559) 444-2501
(209) 445-6017, Fax
email: dbanda@dor.ca.gov

Madera County Office of Education
Sally Frazier, Ed. D., Madera Co. Supt.
228123 Avenue 14
Madera, CA 93638
(559) 673-6051
(559) 673-5569, Fax
email: sfrazier@madercoe.k12.ca.us

M A D E R A C O U N T Y
I N V E S T M E N T B O A R D

"Committed to a Quality Workforce"

Agenda Item 4.5

Consent

Action

Information

TO: Madera County Workforce Investment Board

**FROM: Elaine Craig, Executive Director
Workforce Investment Board**

DATE: December 18, 2008

SUBJECT: Ratify Local Plan Modification/Extension

Recommendation:

Recommend ratification of a fourth one-year extension to the existing Madera County Local Workforce Investment Area five-year strategic local plan for the period April 1, 2008 through June 30, 2009.

Summary:

The State has issued a directive giving the local areas a fourth one-year extension to the local plans. This is primarily due to the fact that WIA has not been reauthorized. There is also discussion that the local plans would be two year rather than five year. In the meantime, the only substantive modification to our local plan is in the inclusion of the Learning Lab Integrated Services Delivery Model that we are participating in during this plan year. We have completed the required 30 day public notice, through print ad and website, but the state's directive requires that we provide a copy of the plan by October 30, 2008. The directive is dated September 24, 2008. The 30 day notice will expire on November 20, 2008. The Plan was approved by the Executive Committee on October 23, 2008 and by the Madera County Board of Supervisors on November 25, 2008 and the fully executed Plan has been forwarded to the State.

Financing:

Workforce Investment Act of 1998

EXECUTIVE SUMMARY

Madera County is one of twelve Learning Labs involved in the Integrated Services Delivery Model project in collaboration with EDD since July 1, 2008. This model does not change the essence of our local plan or this Executive Summary other than ALL customers accessing the One Stops in Madera County are registered in our Virtual One Stop (VOS) Case Management System and enrolled into WIA and Wagner Peyser, and TAA if appropriate. All customers are provided with the robust menu of services, called our Product Box, and the opportunity to attain appropriate skill enhancement, skill development or upgrade to make them more competitive and marketable to our employers. Customers are assessed, both for academic and workability levels, and remediated as necessary through a variety of different services and resources. Throughout the coming year the Madera County Workforce Investment Area will continue development of a system, through the new model, that will increase its contribution in the provision of a competitive workforce to local business. Through the local system of Workforce Assistance Centers, we offer all citizens and qualified aliens the opportunity to maximize their employment potential. The Centers offer a variety of information and training services based on individual job seeker needs. Employers are provided with access to both an available pool of workers, and to services to assist their business growth and development, as well as to VOS to place job orders and match jobseekers with the employer needs. The integrated model has further facilitated this objective.

To continue to build on our local vision, the Madera County Workforce Investment Area has streamlined services currently offered through multiple agencies by consolidating services into local Workforce Assistance Centers. This consolidation allows for customer needs to be met in a more efficient manner, and has expanded the current customer base for all partners. Duplication of services is being eliminated through the consolidation of partner activities.

The Centers have established services to provide individuals with the information necessary to make informed consumer choices regarding their careers and the selection of training providers. All services are aimed at helping individuals manage their own careers. Services are provided based on an individualized evaluation of needs, so that customers with skill deficiencies or other barriers to employment and advancement will receive more intensive services as resources permit. Individual Training Accounts have been developed for those requiring such support.

A core set of career decision-making and job search tools is available through the Centers on a non-discriminatory basis. All Centers meet the requirements of the Americans with Disabilities Act (ADA) and provide reasonable accommodation to those with special needs.

Responsibility for the success of the workforce development system rests with a partnership between the local Workforce Investment Board and the Chief Elected Officials. Management will continue to monitor service providers and program operators, to ensure performance outcomes as established by the Board. The Board, through negotiations with the State, will establish annual performance benchmarks for job placements, earnings, retention, skills gains, and certifications/credentials earned in specific occupational or academic areas.

The Chief Elected Officials, recognizing the need for a strong Workforce Investment Board, encourage active private sector participation, and encourage contributions of training and resources from the companies represented on the Board. The Board will

strategically plan for the use of workforce resources; establish performance levels for all workforce programs, and provide oversight for the Workforce Assistance Centers. Additionally, the Board has negotiated Memorandums of Understanding and Resource Sharing Agreements with all partners in the Workforce Assistance Centers, ensuring that all partners contribute substantively to ongoing operations.

The Board provides sufficient guidance for the Centers and training providers, but not to a degree that would stifle flexibility and creativity in meeting local workforce needs. The Board will continue to focus on building responsive systems that adapt to the ever-changing needs of a dynamic labor market and that contribute to the emergence of a stronger, more vital economy.

The Board conducts a periodic labor market analyses of our local area to guide the choice of those placed on the authorized list of training providers. Customized projects may be developed as needed to respond to special needs of the employer community, or to address specific skill or labor shortages.

The Youth Advisory Council has been established to improve youth programs and to advocate for youth in our local communities. Linkages between academic and occupational learning will be strengthened and broader youth development opportunities will be developed. Youth will be provided opportunities to achieve career goals that enhance their ability to compete in the labor market. Resources will be provided to youth serving agencies that have a proven track record, and that have the capacity to provide comprehensive programs incorporating the design elements contained in the Act.

Quality principles will continue to guide the remaking of the local Workforce Development System, particularly over the next year as we learn more about the impact to the system through the new model of services. These principles include the development of effective leadership, the creation of action plans and strategic objectives, the customer-focused design of products and services, the effective management of performance data, staff development, and a focus on bottom-line results to business.

The Madera County Workforce Development System continues to focus on becoming a more efficient, user-friendly, customer-focused, results-driven system serving a broader range of clients for the benefit of the local community. Business will perceive genuine value in the services provided by our Centers and the provision of skilled workers to local employers will far surpass the capacity of the system, as it exists today. The Madera County Workforce Investment Board is committed to a continued leadership role to ensure a vital and dynamic workforce development system.

M A D E R A C O U N T Y
I N V E S T M E N T B O A R D

"Committed to a Quality Workforce"

Agenda Item 4.6

Consent

Action

Information

TO: Madera County Workforce Investment Board

**FROM: Elaine Craig, Executive Director
Workforce Investment Board**

DATE: December 18, 2008

SUBJECT: Ratify Local Workforce Investment Board Recertification

Recommendation:

Recommend ratification of the request to the Governor to recertify the Madera County Workforce Investment Board for the allowed two year period January 1, 2009 through December 31, 2011.

Summary:

Per WIA, the Governor is required to recertify – or decertify if deemed appropriate based on specific criteria – the LWIB's every two years. The criteria is meeting the required composition of the membership criteria and meeting locally negotiated performance measures. While we are not currently in compliance with the membership we are able to provide due diligence and special circumstances to justify recertification and our performance measures have always been met or exceed the negotiated levels. The WIB recertification was approved by the Executive Committee on October 23, 2008 and has been submitted to the State. We are waiting for final certification anticipated by the end of December 2008.

Financing:

Workforce Investment Act of 1998

M A D E R A C O U N T Y
I N V E S T M E N T B O A R D

"Committed to a Quality Workforce"

Agenda Item 4.7

Consent

Action

Information

TO: Madera County Workforce Investment Board

**FROM: Elaine Craig, Executive Director
Workforce Investment Board**

DATE: December 18, 2008

**SUBJECT: Ratify Request for Proposals (RFP) for Youth Services Provider &
Appoint Ad-hoc Review Committee**

Recommendation:

Recommend ratification of the release of a Request for Proposals for youth services for the three-year period beginning July 1, 2009, and appoint an ad-hoc committee of Youth Advisory Council directors to review and rate the proposals received.

Summary:

The Workforce Investment Act requires that youth services in each local area be competitively procured. The last formal RFP process was completed for program years 2006-2008, with subsequent extensions to the current youth service provider contracts. Staff is requesting the approval of the release of a Request for Proposals, following ratification of this action by the Workforce Investment Board, and the appointment of an Ad-hoc Committee of Youth Advisory Council directors to serve as the readers and raters of all proposals received. The scores and rankings of all responsive proposals received will be brought to the Youth Advisory Council for funding recommendations. The Youth Services RFP and the formation of an Ad Hoc Committee were approved by the Youth Advisory Council on December 3, 2008.

Financing:

Workforce Investment Act of 1998

**WORKFORCE INVESTMENT ACT
YOUTH ACTIVITIES
REQUEST FOR PROPOSAL (RFP)
PY 2009-2012 (July 1, 2009 - June 30, 2012)**

Madera County Workforce Development Office
209 E. 7th Street
Madera, CA 93638
(559) 662-4600

Issue Date	December 19, 2008
Deadline for Submissions	February 20, 2009
Technical Assistance: For fastest service, please use e-mail or fax. Questions and answers will be made available to all bidders by e-mail or they may be picked up at Madera County Workforce Development Office. Questions will be answered in the order received.	Tracie Scott – Contreras Fax: (559) 662-1794 E-mail: tscott-contreras@maderacoe.k12.ca.us Phone: (559) 662-4587
Bidder's Conferences	January 7, 2009 at 2:00 (Madera) January 8, 2009 at 2:00 (Oakhurst) (refer to page 5 of this RFP for locations)

**The Madera County
Workforce Investment Board**

**Invites your application
to provide services under the**

**Workforce Investment Act
For Title 1, Subpart B: Youth Activities**

DEADLINE FOR SUBMISSION OF PROPOSALS:

In order to be considered for funding, the original proposal, together with three (3) complete copies, must be submitted in a sealed envelope labeled with the name of your agency, and the proposed program on the outside. Proposals not in a sealed envelope will be rejected.

Proposals must address the time frame between July 1, 2009 and June 30, 2012.

All proposals must be received by the Madera County Workforce Development Office on or before 4:00 p.m., Friday, February 20, 2009. Send or deliver to:

**Madera County Workforce Development Office
209 E. 7th Street
Madera, CA 93638
Attn: Tracie Scott-Contreras**

This deadline applies to all methods of submittal whether hand-delivered or mailed to the Madera County Workforce Investment Board Administrative Office. NOTE: Faxed copies of proposals will NOT be accepted. Deposit of a proposal into the mail or delivery to a different person or address does not constitute proposal submission unless the proposal is in fact received and stamped by the Madera County Workforce Investment Board Administrative Office on or before the deadline. Persons who hand deliver proposals will be issued a "Notice of Receipt of Proposal". All proposals submitted will be marked with a time and date stamp. Timely submission of proposals is the sole responsibility of the proposer.

Technical assistance questions should be directed to Tracie Scott-Contreras at (559) 662-4587. **For Fastest service, please use e-mail or fax shown on cover page.** Questions and answers will be made available to bidders by e-mail or they may be picked up at the Madera County Workforce Development Office. Questions will be answered in the order received.

Approved for release by the Madera County Workforce Investment Board on December 18, 2008.

Elaine M. Craig, Executive Director

M A D E R A C O U N T Y
I N V E S T M E N T B O A R D

"Committed to a Quality Workforce"

Agenda Item 5.1

Consent

Action

Information

TO: Madera County Workforce Investment Board

**FROM: Elaine Craig, Executive Director
Workforce Investment Board**

DATE: December 18, 2008

**SUBJECT: Approve Kings View RSG Budget for the Period of January 1, 2009 to June
30, 2009**

Recommendation:

Staff recommend approval of the budget for Kings View RSG to operate the in school and out of school youth delivery services for the period January 1, 2009 through June 30, 2009.

Summary:

Staff had recommended letting an RFP for youth services and pending that RFP, Kings View's contract had been extended through December 31, 2008. After further discussion with the Youth Advisory Council it was approved to let an RFP in the Spring 09 for a three year contract beginning July 1, 2009. Because of this and the timing, it is necessary to provide a working budget to Kings View for the remaining period of the current contract.

Financing:

Workforce Investment Act of 1998

PROGRAM BUDGET SHEET
FISCAL YEAR 2008-09
In-School Youth

LINE ITEM	ADMIN	PROGRAM	TOTAL	% OF TOTAL
STAFF COSTS				
Salaries	\$0.00	\$51,895.02	\$51,895.02	42.27%
Benefits	\$0.00	\$11,070.00	\$11,070.00	9.02%
SUB TOTAL STAFF COSTS	\$0.00	\$62,965.02	\$62,965.02	\$0.51
OPERATING COSTS				
Advertising		1000	\$1,000.00	0.81%
Building Maintenance	\$0.00	\$0.00	\$0.00	0.00%
Building Rent: Cost Per Sq Ft. \$0.00	\$0.00	\$0.00	\$0.00	0.00%
Communications (Phone/FAX/Postage)		1500	\$1,500.00	1.22%
Conference/Training		2000	\$2,000.00	1.63%
Contract/Professional Svc		1000	\$1,000.00	0.81%
Dues/Subscriptions		400	\$400.00	0.33%
Duplicating/Printing		800	\$800.00	0.65%
Equipment Maintenance	\$0.00	\$0.00	\$0.00	0.00%
Equipment Purchases	\$0.00	\$0.00	\$0.00	0.00%
Equipment Rental / Lease	\$0.00	\$0.00	\$0.00	0.00%
Insurance		1500	\$1,500.00	1.22%
Mileage – (Staff)		1100	\$1,100.00	0.90%
Office Supplies		1000	\$1,000.00	0.81%
Utilities			\$0.00	0.00%
SUB TOTAL OPERATING COSTS	\$0.00	\$10,300.00	\$10,300.00	8.39%
PARTICIPANT COSTS				
Work Experience Wages		24000	\$24,000.00	19.55%
Work Experience Benefits		3120	\$3,120.00	2.54%
Incentives		4500	\$4,500.00	3.67%
Instructional Supplies		2000	\$2,000.00	1.63%
Parent Outreach		0	\$0.00	0.00%
Participant Snacks		550	\$550.00	0.45%
Supportive Services		500	\$500.00	0.41%
Transportation		500	\$500.00	0.41%
Workshops		1,200	\$1,200.00	0.98%
Job Retention/Follow Up		1,000	\$1,000.00	0.81%
Specify: Leadership Development		2,000	\$2,000.00	1.63%
SUB TOTAL PARTICIPANT COSTS		\$39,370.00	\$39,370.00	32.07%
SUB TOTAL EXPENSES		\$112,635.02	\$112,635.02	91.74%
APPROVED % INDIRECT	9.00%	\$10,137.15	\$10,137.15	8.26%
NEGOTIATED % PROFIT			\$0.00	0.00%
GRAND TOTAL	\$10,137.15	\$112,635.02	\$122,772.17	100.00%

Note: All program costs must be identified in the format above at the time of proposal submission. Any services or equipment not specifically identified will not be considered during the contract year. Location of services must be specified in Budget Narrative along with all items under Participant Cost.

Note: Some budget line items require detail backup information. See sheets to follow in RFP.

This budget was prepared by: Eugene Bell
11/4/2008

PROGRAM BUDGET SHEET
FISCAL YEAR 2008-09
Out-of-School Youth

LINE ITEM	ADMIN	PROGRAM	TOTAL	% OF TOTAL
STAFF COSTS				
Salaries	\$0.00	\$60,693.52	\$60,693.52	44.11%
Benefits	\$0.00	\$13,230.00	\$13,230.00	9.62%
SUB TOTAL STAFF COSTS	\$0.00	\$73,923.52	\$73,923.52	\$0.54
OPERATING COSTS				
Advertising		1000	\$1,000.00	0.73%
Building Maintenance	\$0.00	\$0.00	\$0.00	0.00%
Building Rent: Cost Per Sq Ft. \$0.00	\$0.00	\$0.00	\$0.00	0.00%
Communications (Phone/FAX/Postage)		1500	\$1,500.00	1.09%
Conference/Training		2000	\$2,000.00	1.45%
Contract/Professional Svc		1000	\$1,000.00	0.73%
Dues/Subscriptions		400	\$400.00	0.29%
Duplicating/Printing		800	\$800.00	0.58%
Equipment Maintenance	\$0.00	\$0.00	\$0.00	0.00%
Equipment Purchases	\$0.00	\$0.00	\$0.00	0.00%
Equipment Rental / Lease	\$0.00	\$0.00	\$0.00	0.00%
Insurance		1500	\$1,500.00	1.09%
Mileage – (Staff)		1100	\$1,100.00	0.80%
Office Supplies		1000	\$1,000.00	0.73%
Utilities			\$0.00	0.00%
SUB TOTAL OPERATING COSTS	\$0.00	\$10,300.00	\$10,300.00	7.49%
PARTICIPANT COSTS				
Work Experience Wages		28800	\$28,800.00	20.93%
Work Experience Benefits		3406	\$3,406.00	2.48%
Incentives		1500	\$1,500.00	1.09%
Instructional Supplies		1650	\$1,650.00	1.20%
Parent Outreach		0	\$0.00	0.00%
Participant Snacks		550	\$550.00	0.40%
Supportive Services		500	\$500.00	0.36%
Transportation		100	\$100.00	0.07%
Workshops		2,500	\$2,500.00	1.82%
Job Retention/Follow Up		1,000	\$1,000.00	0.73%
Specify: Leadership Development		2,000	\$2,000.00	1.45%
SUB TOTAL PARTICIPANT COSTS		\$42,006.00	\$42,006.00	30.53%
SUB TOTAL EXPENSES		\$126,229.52	\$126,229.52	91.74%
APPROVED % INDIRECT	9.00%	\$11,360.66	\$11,360.66	8.26%
NEGOTIATED % PROFIT			\$0.00	0.00%
GRAND TOTAL	\$11,360.66	\$126,229.52	\$137,590.18	100.00%

Note: All program costs must be identified in the format above at the time of proposal submission. Any services or equipment not specifically identified will not be considered during the contract year. Location of services must be specified in Budget Narrative along with all items under Participant Cost.

Note: Some budget line items require detail backup information. See sheets to follow in RFP.

This budget was prepared by: Eugene Bell
11/4/2008

M A D E R A C O U N T Y
W O R K F O R C E
I N V E S T M E N T B O A R D

"Committed to a Quality Workforce"

Agenda Item 5.2

Consent

Action

Information

TO: Madera County Workforce Investment Board

**FROM: Elaine Craig, Executive Director
Workforce Investment Board**

DATE: December 18, 2008

SUBJECT: Approve Transfer Request – Dislocated Worker to Adult Funding Stream

Recommendation:

Staff recommend approval of the request to transfer dislocated worker funds to the adult funding stream in the amounts of \$168,176.00 and \$339,717.60.

Summary:

It is a state requirement to receive approval to transfer funds between funding streams. California is currently on a state waiver that allows for 100% of dislocated worker funds be transferred to adult. We are transferring 80% and leaving 20% in dislocated specifically to be used for training for identified dislocated workers. Because we are currently a Learning Lab and we are essentially enrolling all customers, we enroll them initially as adults because eligibility less stringent and if they are identified as a dislocated worker later in the process we co-enroll and use the dollars out of the dislocated funding stream to fund training.

Financing:

Workforce Investment Act of 1998

TRANSFER REQUEST

1. LWIA Name Madera County Transfer Request No. 02

2. Subgrant Number R970543

3. Program Year 2009

4. Direction of Transfer (check one)

Adult to Dislocated Worker

201 → 299

202 → 200

Dislocated Worker to Adult

501 → 499

502 → 500

5. Amount of Transfer 168176.00

6. Reason for Transfer (Include effects on local services and proposed changes to the local plan.)

Madera County Workforce Development Office is one of the chosen learning labs for the integration project. In the integration project, all clients are enrolled as Adults. If determined further down the line the client is a dislocated worker, then only the dislocated worker funding stream will be used solely for training dollars.

7. Date of LWIB Meeting to Discuss Transfer _____

8. Print Name of LWIA Administrator/Designee Elaine Craig

9. "I certify this transfer request was approved at the LWIB meeting date of _____".

10. Signature of LWIA Administrator/Designee _____

11. Contact Person Elaine Craig, Director

12. Telephone Number 559-662-4586

13. Date of Request _____

TRANSFER REQUEST

6. LWIA Name Madera County Transfer Request No. 02

7. Subgrant Number R970543

8. Program Year 2009

9. Direction of Transfer (check one)

Adult to Dislocated Worker

201 → 299

202 → 200

Dislocated Worker to Adult

501 → 499

502 → 500

10. Amount of Transfer 339,717.60

14. Reason for Transfer (Include effects on local services and proposed changes to the local plan.)

Madera County Workforce Development Office is one of the chosen learning labs for the integration project. In the integration project, all clients are enrolled as Adults. If determined further down the line the client is a dislocated worker, then only the dislocated worker funding stream will be used solely for training dollars.

15. Date of LWIB Meeting to Discuss Transfer _____

16. Print Name of LWIA Administrator/Designee Elaine Craig

17. "I certify this transfer request was approved at the LWIB meeting date of _____".

18. Signature of LWIA Administrator/Designee _____

19. Contact Person Elaine Craig, Director

20. Telephone Number 559-662-4586

21. Date of Request _____

TRANSFER REQUEST BUDGET PLAN

	LWIA: Madera County (MAD) Date: 12/1/2008
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TITLE IB BUDGET PLAN SUMMARY (Adult and Dislocated Worker Funds)

WIA 118; 20 CFR 661.350(a)(13)

Subgrant # <u>_R970543_</u>	Grant	<input type="checkbox"/> 201 → 299 <input type="checkbox"/> 202 → 200	Adult to Dislocated Worker Dislocated Worker to Adult	<input checked="" type="checkbox"/> 501 → 499 <input checked="" type="checkbox"/> 502 → 500
Year of Appropriation <u>_2008</u>	Code			

FUNDING IDENTIFICATION	ADULT	DISLOCATED
1. Formula Allocation	764,212	592,823
2. Prior Adjustments - Plus or Minus	0	0
3. Previous Amounts Transferred	0	0
4. Current Amount to be Transferred	507,894	(507,894)
5. TOTAL FUNDS AVAILABLE (Lines 1 thru 4)	1,272,106	84,929
TOTAL ALLOCATION COST CATEGORY PLAN		
6. Program Services (Lines 6A through 6E)	1,144,895	76,436
A. Core Self Services	-	-
B. Core Registered Services	298,921	-
C. Intensive Services	401,852	-
D. Training Services	298,921	76,436
E. Other	145,201	-
7. Administration	127,211	8,493
8. TOTAL (Lines 6 plus 7)	1,272,106	84,929
QUARTERLY TOTAL EXPENDITURE PLAN (Cumulative)		
9. September 2007		
10. December 2007		
11. March 2008		
12. June 2008		
13. September 2008	266,651	2,105
14. December 2008	561,963	7,105
15. March 2009	864,171	15,105
16. June 2009	1,176,171	30,105
17. September 2009	1,272,106	40,105
18. December 2009	1,272,106	55,105
19. March 2010	1,272,106	75,105
20. June 2010	1,272,106	84,929
COST COMPLIANCE PLAN (maximum 10%)		
21. % for Administration Expenditures (Line 7/Line 5)	10.00%	10.00%

Jessica Roche, Fiscal Manager	559-662-4590	12/1/2008
Contact Person, Title	Telephone Number	Date Prepared

Comments:

TRANSFER REQUEST PARTICIPANT PLAN

LWIA:	Madera County (MAD)
Date:	12/1/2008

TITLE IB PARTICIPANT PLAN SUMMARY

WIA 118; 20 CFR 661.350(a)(13); TEGL 17-05

Enter the number of individuals in each category.

TOTALS FOR PY 20__	ADULT	DW	YOUTH
1. Registered Participants Carried in from PY 2007	147	66	
2. New Registered Participants for PY 2008	3,600	50	
3. Total Registered Participants for PY 2008 (Line 1 plus 2)	3,747	116	
4. Exiters for PY 2008	3,150	64	
5. Registered Participants Carried Out to PY 2009 (Line 3 minus 4)	597	52	

PROGRAM SERVICES			
6. Core Self Services	808		
7. Core Registered Services	3,600		
8. Intensive Services	3,564		
9. Training Services	58	50	

YOUTH MEASURES			
10. Attainment of a Literacy and/or Numeracy Gain			
11. Attainment of a High School Diploma, GED, or Certificate			

EXIT STATUS			
12. Entered Employment	2,457	55	
12A. Training-related	52	52	
13. Remained with Layoff Employer		1	
14. Entered Military Service			
15. Entered Advanced Training			
16. Entered Postsecondary Education			
17. Entered Apprenticeship Program			
18. Returned to Secondary School			
19. Exited for Other Reasons	693	9	

Tracie Scott-Contreras, Manager	559-662-4587	12/1/2008
Contact Person, Title	Telephone Number	Date Prepared

Comments:

M A D E R A C O U N T Y
I N V E S T M E N T B O A R D

"Committed to a Quality Workforce"

Agenda Item 5.3

Consent

Action

Information

TO: Madera County Workforce Investment Board

**FROM: Elaine Craig, Executive Director
Workforce Investment Board**

DATE: December 18, 2008

SUBJECT: Approve Financial Agreement with SER, Jobs for Progress, Inc.

Recommendation:

Staff are recommending approval of the financial agreement between SER, Jobs for Progress, Inc. and the Madera County Superintendent of Schools.

Summary:

SER has had a staff/participant in the One Stop for quite some time and has been utilizing space and equipment. This has been an extremely successful and beneficial relationship for both SER and the One Stop system. We have been able to come to an agreement, in very tight budget times, for SER to contribute financially to the One Stop.

Financing:

Workforce Investment Act of 1998

If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the SER shall have the option to either: Cancel this Agreement by giving 30 days written notice, or offer an Agreement Amendment to Contractor to reflect the reduced amount.

Signatures:

In WITNESS THEREOF, the parties to this Financial Agreement execute this agreement:

Dated: _____, 2008

BY: _____
Sally Frazier, Ed. D., Madera County Superintendent

209 East 7th Street
(Address)

Madera, CA 93638
(City, State, Zip Code)

Dated: _____, 2008

BY: _____
Rebecca Mendibles, Executive Director

SER Jobs For Progress, Inc.

407 S. Clovis Ave., Suite 109
(Address)

Fresno, CA 93727
(City, State, Zip Code)

