

M A D E R A C O U N T Y  
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*"Committed to a Quality Workforce"*

## Youth Advisory Council

### A G E N D A

June 2, 2010

3:30 p.m.

Meeting will be held at:

***Madera County Workforce Assistance Center  
Executive Conference Room  
209 East 7<sup>th</sup> Street  
Madera, CA 93638  
(559) 662-4589***

***REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY*** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Board, may request assistance by contacting the Senior Administrative Assistant at Madera County Workforce Development Office, 209 E. 7<sup>th</sup> St., Madera, CA 93638; Telephone 559/662-4589; Fax 559/673-1794.

This agenda and supporting documents relating to the items on this agenda are available through the Madera County Workforce Investment Board website at [http://www.maderawac.org/Workforce\\_Investment\\_Board/Public\\_Meetings](http://www.maderawac.org/Workforce_Investment_Board/Public_Meetings). These documents are also available at the Madera County Workforce Assistance Center – office of the Executive Director.

#### **1.0 Call to Order**

1.1 Pledge of Allegiance

#### **2.0 Public Comment**

This time is made available for comment from the public on matters within the Board's jurisdiction. The comment period will be limited to 15 minutes. Each speaker will be limited to 3 minutes and only one speaker per subject matter.

#### **3.0 Introductions and Recognitions**

#### **4.0 Consent Calendar**

4.1 Approve Youth Advisory Council Meeting Minutes – March 3, 2010

#### **5.0 Action Items**

5.1 Approve Resignation of Youth Advisory Council Member – Harry Nabors

5.2 Approve Resignation of Youth Advisory Council Member – Rachel Vasquez Moy

5.3 Approve Youth Services Strategy & Budget Negotiation Process – PY 2010-2011

#### **6.0 Information Items**

6.1 Budget Update

6.2 Program Update

6.3 Youth Presentation

6.4 Grants & Projects Update

6.5 2010-11 Board Meeting Dates

**7.0 Written Communication**

**8.0 Open Discussion/Reports/Information**

8.1 Committee Members

8.2 Staff

**9.0 Next Meeting**

September 7, 2010

**10.0 Adjournment**

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## YOUTH ADVISORY COUNCIL

**March 3, 2010**

### MINUTES

- PRESENT:** Debbie Blankenship, Debi Bray, Joe Cabrera, Sharon Cloud, Sharon Hjella, Nancy Isaacs, Maria Juarez, Christine Kulina, Mary Anne Seay, Robyn Smith
- ABSENT:** Rachel Freeman, Cyndia Gray, Harry Nabors, Martha Vasquez, Rachel Vasquez-Moy
- GUEST:** Monica Delafuente – Kings View RSG, Ruby Martinez – Kings View RSG
- OTHERS:** Elaine Craig, Tracie Scott-Contreras, Jessica Roche, Nicki Martin

#### **1.0 Call to Order**

*Meeting called to order by Council Chair Robyn Smith at 3:39 p.m.*

##### **1.1 Pledge of Allegiance**

#### **2.0 Public Comment**

*None*

#### **3.0 Introductions and Recognitions**

*Roundtable introductions by Council members and guests.*

#### **4.0 Consent Calendar**

##### **4.1 Approve Meeting Minutes – December 2, 2009**

*Maria Juarez moved to approve the meeting minutes, seconded by Mary Anne Seay. Motion approved unanimously.*

##### **4.2 Approve Resignation of Youth Advisory Council Member – Sally L. Frazier, Ed.D., Madera County Office of Education**

##### **4.3 Approve Resignation of Youth Advisory Council Member – Susan Arteaga, Department of Social Services**

##### **4.4 Approve New Member Appointment – Debbie Blankenship, Department of Social Services**

##### **4.5 Approve Resignation of Youth Advisory Council Member – Bonita Gomez, Job Corps**

##### **4.6 Approve New Member Appointment – Christine Kulina, Job Corps**

##### **4.7 Approve New Member Appointment – Sharon Hjella, Madera-Mariposa SELPA**

*Debi Bray suggested that the Council present Sally L Frazier, Ed.D and Susan Arteaga a token to show the Councils appreciation for their participation. It should be something other than a plaque. Both Sally and Susan had been members for a very long time – Sally since the Council's inception. Staff will obtain something to present them with and possibly present it to Sally at a Workforce Investment Board meeting as she is still a member. Susan Arteaga can be invited to a Council*

meeting to receive hers.

*Debie Bray moved to obtain a token of appreciation and present it to Sally L. Frazier, Ed.D and Susan Arteaga and approve agenda items 4.2 to 4.7, seconded by Nancy Juarez. Motion approved unanimously.*

## **5.0 Action Items**

### **5.1 Approve Request for Contract Amendment – Kings View In-School Youth Program 2009-2010**

### **5.2 Approve Request for Contract Amendment – Kings View Out-of-School Youth Program 2009-2010**

Staff requests approval of an amendment to the contract budget for In-School Youth (ISY) and Out-of-School (OSY) services. The amendment for the ISY contract is for line item movements only and will not impact the budget total. Funds will be moved from staff cost to instructional materials and instructional supplies. The ISY program will participate in a Build Me, Keep Me computer class. Kings View is also requesting the flexibility to lengthen the hours used per ISY youth participant from a limit of 140 hours to a range of acceptable hours per participant. This would allow staff to specify the hours that may be more appropriate per participant. The amendment to the OSY contract is for line item movements from staff cost to participant line items in order to offer additional paid work experience and additional workshops or training activities. Staff would like to adjust the OSY participant hours from a limit of 180 per participant to an acceptable range of hours per participant.

Maria Juarez moved to approve items 5.1 and 5.2, seconded by Sharon Hjella. Motion approved unanimously.

## **6.0 Information Items**

### **6.1 Presentation – CWA Youth Conference Summary**

*Workforce Development Office Manager Tracie Scott-Contreras attended the Youth Conference along with Kings View RSG staff. She facilitated a pre-conference session on relationship with employers and a Workforce 101 session during the conference. Ruby Martinez and other RSG staff attended the conference. She attended “green” workshops. She attended the San Joaquin Green Job Corp with uses 6 modules for each project they do.*

### **6.2 Green Job Corps Project Status Report**

*The Green Job Corps is involved in a regional project with other counties. Participants are attending a 10 week Customer Service Academy at the State Center. Participants have expressed an interest in participating in the Home Energy Raters project and becoming certified-staff is reviewing. The Green Job Corps project is an 18 month project. Staff is continually looking for ways to keep the participants engaged.*

### **6.3 Program Update – Kings View “Ready, Set, Go!”**

*Hand out provided. There are 2 classes going in Madera and a small group in Chowchilla. Students attend PTC School once a week. Students recently viewed the Impact Teen Driver presentation which speaks to distracted or reckless driving prevention. Martha Tessmer spoke of the dangers of distracted and reckless driving and shared her personal story of losing her son in an accident due to distracted driving. In-School and Out-of-School participants committed to practicing safe driving practices by signing a contract to be a safe driver. For more information on Mrs. Tessmer, visit [www.impactteendrivers.org](http://www.impactteendrivers.org). The Out-of-School program is in its second group of Customer Service Academy. The first group is now doing work experience. The Educational Employees Credit Union will provide their Wise Up Financial Literacy Program during Spring Break to youth participants.*

### **6.4 Final 2008-2009 Youth Program Performance Outcomes**

*Hand out provided with Madera’s Performance Outcomes information. Staff is encouraged to see that the program met or exceeded all performance requirements. The Literacy or Numeracy Gains exceeded the State’s requirement of 15% with 50%. Staff and Council commends Kings View RSG for their excellent work.*

## **6.5 Budget Update**

*Hand out provided. The Youth program is just under its budget. There are 5 months left in the fiscal year and everything is on track.*

## **6.6 Reauthorization Update**

*Previously, Reauthorization was getting a lot of attention in Congress. That has changed due to the push for Health Care reform. Reauthorization could possibly be taken up again this year alongside job reform. There is still discussion around funding for Summer Youth. Stimulus funds and spending continue to get much attention from the media. Madera has done everything in accordance with the law and as transparently as possible.*

## **6.7 Form 700**

*The Form 700 is due April 1, 2010.*

## **7.0 Written Communication**

*None*

## **8.0 Open Discussion/Reports/Information**

### **8.1 Committee Members**

*Debi Bray – The Madera Chamber is hosting a trip to Ireland. They are considering organizing an eco tourism trip in future.*

*Debbie Blankenship – The Out of Home Youth Advisory Committee with the Department of Social Services is having a Resource Fair on March 23, 2010 at the 629 Building. The event is scheduled from 3:00 to 5:00 p.m. There will be vendors and service providers with information for out-of-home youth.*

*Mary Anne Seay – The new Youth Center is almost completed and will be opening soon. She will let the Council know when the Grand Opening is scheduled – possibly in May. A new dog park is opening soon at Rotary Park with is part of a community based block grant. The Frank Bergon center was recently remodeled.*

*Sharon Cloud – Madera Unified is trying to save what programs they can. A lot of work is being done. Work Experience is still considered a valuable part of what the district considers saving.*

*Nancy Isaacs – The Independent Study charter school has 140 students enrolled. Gail McIntire is coordinating. It is going very well. PTC currently has 240 students enrolled. It started 8 years ago with approximately 25 students. The students put together a video for the Milkquarious contest. It was shown and voted on in YouTube. They won 2<sup>nd</sup> place and \$10,000.*

*Christine Kulina – There are 2 San Jose Job Corps centers – one in San Jose and one in Utah. The admissions process is taking approximately 9 months to the San Jose Center. Please forward any information for any employers who are willing to hire youth from 18 – 24 in age.*

*Sharon Hjella – Sharon works with the Workability program which experienced some growth. The program places children or students with disabilities in jobs. The program does work experience, training, and job placement with the teachers at the schools. The program has placed 77 so far. 3 students were hired permanently.*

### **8.2 Staff**

*Tracie Scott-Contreras – The Workforce Development Office is anticipating receiving funds for the High Concentration of Eligible Youth grant. The application is at the State currently. Funds will be used to provide services through Kings View RSG to foster youth transitioning out of foster care. Tracie will be facilitating a preconference session at the National Association of Workforce Development Professionals Conference in Albuquerque, New Mexico.*

**9.0 Next Meeting**

*June 2, 2010*

**10.0 Adjournment**

*Sharon Hjella moved to adjourn the Council Meeting. Meeting adjourned at 4:29 p.m.*

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## Youth Advisory Council

### Agenda Item 5.1

Consent

Action

Information

**To: Madera County Workforce Investment Board Youth Advisory Council**

**From: Elaine Craig, Executive Director  
Workforce Investment Board**

**Date: June 2, 2010**

**Subject: Approve Resignation of Youth Advisory Council Member – Harry Nabors**

**Recommendation:**

Staff recommends approving the resignation of Harry Nabors from the Youth Advisory Council.

**Summary:**

Mr. Nabors notified staff verbally that he was retiring and would no longer be able to serve on the Council.

**Financing:**

Workforce Investment Act of 1998

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## Youth Advisory Council

### Agenda Item 5.2

Consent

Action

Information

**To: Madera County Workforce Investment Board Youth Advisory Council**

**From: Elaine Craig, Executive Director  
Workforce Investment Board**

**Date: June 2, 2010**

**Subject: Approve Resignation of Youth Advisory Council Member – Rachel Vasquez-Moy**

**Recommendation:**

Staff recommends approving the resignation of Rachel Vasquez-Moy from the Youth Advisory Council.

**Summary:**

Ms. Vasquez-Moy notified staff verbally that due to a change in her employment, she is unable to serve on the Youth Advisory Council.

**Financing:**

Workforce Investment Act of 1998

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## Youth Advisory Council

### Agenda Item 5.3

Consent

Action

Information

**To: Madera County Workforce Investment Board Youth Advisory Council**

**From: Elaine Craig, Executive Director  
Workforce Investment Board**

**Date: June 2, 2010**

**Subject: Approve Youth Services Strategy & Budget Negotiation Process – PY  
2010-2011**

**Recommendation:**

Staff recommends that the Youth Advisory Council approve the recommended strategy for the delivery of youth services for PY 2010-11 and direct staff to enter into the negotiation process with Kings View Corporation to develop budgets for PY 2010-11 program operations.

**Summary:**

The Workforce Development Office has received PY 2010-11 funding allocations. The allocation for youth services has decreased by approximately 13% from last year. Similar reductions have occurred for Adult and Dislocated Worker funding streams. We do not have any carry-over funds from prior year to augment youth operations for 2010-11 and also do not currently have any additional funds for summer work activities, as occurred last summer with ARRA. We have met with the Kings View administration and program coordinator, and have cooperatively developed a plan for program delivery that, although less than ideal, allows us to continue operating a smaller in-school youth program through a partnership with the City of Madera Parks & Community Services department while continuing to operate a fairly robust program for out-of-school youth. The planned approach keeps in-school programs operating at some level moving through this next program year, as opposed to eliminating services to this population entirely. Current WIA regulations require that a minimum of 30% of local funds be expended on the Out-of-School youth population, so we do not have the option of eliminating services to this group. We will continue to work cooperatively to apply for any and all additional grant funding that may become available. We are waiting to hear if there will be any significant movement on the reauthorization of WIA, and if so, what the impact to youth service delivery and program design options might be.

**Financing:**

Workforce Investment Act of 1998