

M A D E R A C O U N T Y
W O R K F O R C E
I N V E S T M E N T B O A R D

Youth Advisory Council

JUNE 4, 2008
3:30 p.m.

Meeting will be held at:

***Madera County Workforce Assistance Center
Executive Conference Room
209 East 7th Street
Madera, CA 93638
(559) 662-4600***

A G E N D A

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Workforce Investment Board, may request assistance by contacting the Senior Administrative Assistant at Madera County Workforce Development Office, 209 E. 7th St., Madera, CA 93638; Telephone 559/662-4589; Fax 559/673-1794.

1.0 Call to Order

1.1 Pledge of Allegiance

2.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction. The comment period will be limited to 15 minutes. Each speaker will be limited to 3 minutes and only one speaker per subject matter.

3.0 Introductions and Recognitions

4.0 Consent Calendar

4.1 Ratify Youth Advisory Council Minutes, March 5, 2008

5.0 Action Items

5.1 Approve New Member Representing Apprenticeship Programs

5.2 Approve RSG Program End-of-Year Budget Adjustments

5.3 Approve RSG Program Budgets July – December 2008

5.4 Consideration of Change in Meeting Dates

6.0 Information Items

6.1 Update on RSG Youth Connect Project

6.2 Invitation to RSG Senior Recognition Ceremony

6.3 Update on Reauthorization and 2008-2009 Budget

6.4 Recruitment for New Youth Advisory Council Membership

7.0 Written Communication

8.0 Open Discussion/Reports/Information

8.1 Committee Members

8.2 Staff

9.0 Next Meeting

September 3, 2008 – 3:30 p.m.

10.0 Adjournment

M A D E R A C O U N T Y
W O R K F O R C E
I N V E S T M E N T B O A R D
"Committed to a Quality Workforce"

YOUTH ADVISORY COUNCIL

March 5, 2008

MINUTES

- PRESENT:** Susan Arteaga, Debi Bray, Ozzie DeLuna, Maria Juarez, Ernie Perez, Linda Rodriguez, Claudia Romero, Robyn Smith, Rachel Vasquez-Moy
- ABSENT:** Sally L. Frazier, Ed.D., Cyndia Gray, Kathy Lopes, Harry Nabors, Gwendolyn Palmer, Olga Saucedo-Garcia
- GUEST:** Eugene Bell, Johnny Hendricks
- OTHERS:** Elaine Craig, Tracie Scott-Contreras, Nicki Martin

1.0 Call to Order

Meeting called to order at 3:38 p.m. by Robyn Smith, Youth Advisory Council Chair

1.1 Pledge of Allegiance

Pledge of Allegiance led by Robyn Smith.

2.0 Public Comment

This time is made available for comment from the public on matters within the Board's jurisdiction. The comment period will be limited to 15 minutes. Each speaker will be limited to 3 minutes and only one speaker per subject matter.

3.0 Introductions and Recognitions

Elaine Craig, Executive Director, invited everyone to introduce themselves and introduced guests Eugene Bell and Johnny Hendricks.

4.0 Consent Calendar

4.1 Ratify Youth Advisory Council Minutes, December 5, 2007

Debi Bray moved to ratify Youth Advisory Council Minutes; seconded by Maria Juarez. Motion approved unanimously.

5.0 Action Items

5.1 Approve Extension of Youth Service Provider Contract

Staff recommends approval to extend the current Youth service provider contract with Kingsview Ready Set Go! to December 31, 2008 and to negotiate a budget for the extension. The current contract is set to expire on June 30, 2008. The contract extension was not placed on the Youth

Advisory Council's December 5, 2008 meeting agenda due to lack of information regarding funding/allocations. Staff subsequently placed an action item on the Workforce Investment Board's December 20, 2008 meeting agenda to let an RFP. Per WIA mandates which state that we must competitively go to bid for contract, an RFP was let 2 years ago. The Workforce Investment Board elected to table the action item to let an RFP at the December 20th meeting due to the fact that a similar action item had not been taken to the Youth Advisory Council prior to their meeting. Because staff has not received information regarding Youth funding, a special Youth advisory Council meeting was not scheduled and the decision to extend the current contract was made. Staff requested approval from the WIB Executive Committee on February 28, 2009 to extend the Youth contract to December 31, 2008 and negotiate a budget for the extension period. The Executive Committee approved the extension contingent upon the Youth Advisory Council approval of the extension. Once information for Youth allocations/funding is provided, staff will let an RFP per WIA mandates.

Maria Juarez moved to approved extending the Youth Service Provider contract, seconded by Debi Bray. Motion approved unanimously.

5.2 Approve RSG Program Mid-Year Budget Adjustments

Adjustments are common place wherein the provider will make operational budget adjustments. They are line items movements to balance adjustments and actual expenditures up to this point. Adjustments do not impact direct services to youth.

Susan Arteaga moved to approve mid year adjustments, seconded by Linda Rodriguez. Motion approved unanimously.

5.3 Approve Attendance/Membership Notices for Youth Council

This item has been brought to the Council due to the fact that the Youth Advisory Council's meetings have not been taking place on a regular basis due to lack of quorums. During a discussion in the Executive Committee on February 29, 2008, the Committee suggested seeking permission from the Youth Advisory Council to send out appropriate letters to the members of the Youth Advisory Council who are not in compliance with the By-Laws that require a 75% attendance rate. Staff researched attendance for Council members. Some Council members have a direct conflict with the current meeting schedule. Staff asked Council for input as to changing meeting dates and times or possibly changing the meeting schedule so the Council will meet on a bi-annual basis instead of quarterly. Council members prefer to keep the meetings on a quarterly basis but would like staff to research alternate dates and months. Staff suggested that Council meetings could be rescheduled to different month of the year: August, November, February, and May. Staff will poll Council members for possible change in months and days and report results to Council.

Ernie Perez moved to have staff research possible dates and days for the Youth Advisory Council meetings and send attendance letters to Council members not in compliance after meeting dates and days have been established, seconded by Susan Arteaga. Motion approved unanimously.

6.0 Information Items

6.1 2007-2008 Mid-Year Fiscal and Participant Reports

The budget is midway on spending and on target. Hand out provided with unduplicated counts of participants.

6.2 Update on RSG Youth Connect Project

The Youth Connect program started the second cadre of students on January 22, 2008. The students will have a new instructor – Ray Shaft. Participants receive 4 college units and the class runs for 1 semesters; 2 nights a week. Classes are held at the Madera County Workforce Assistance Center. Participants who complete the class receive a computer and internet access for 1 year. Youth staff is finishing up a \$20,000 AT&T application to fund computers for the students. Eugene Bell is currently meeting with Dr. Chin to discuss keyboarding and building computers classes.

6.3 Youth Success Stories

James, a former Out of School program participant has obtained a job with the County working with computers as a PC helper. He is taking classes at the Madera Center. Claudia Romero, currently a Youth Advisory Council member, has been accepted into the Future Nurses Program at Fresno City College. The program is starting this summer.

6.4 CWA Youth Conference Report

Johnny Hendricks, Youth participant, reported information regarding the CWA Youth Conference. Youth participants conducted a workshop on how to engage youth which included activities from a youth perspective. Youth participants researched for the activity by surveying youth on how to better engage youth. Survey results included using multi-media items such as ipods, My Space and blogs to better engage youth. Youth participants at the conference also helped Ed DeJesus with his session. They were also asked to do the closing plenary session in front of approximately 500 conference participants.

6.5 Update on Reauthorization and Budget

Currently, there is no news on Reauthorization and Budget. Staff will provide to Council as it becomes available.

7.0 Written Communication

None

8.0 Open Discussion/Reports/Information

8.1 Committee Members

None

8.2 Staff

Eugene Bell reports that the graduation for the second cohort for Youth Connect will take place on June 9, 2008 and invited everyone to attend. The graduation will be at the Senior Center at 6:00 p.m. Dinner will be served. There are currently 34 students enrolled in the program. Staff will send out reminders and information regarding the graduation closer to the date.

9.0 Next Meeting

The next Council meeting is scheduled for June 4, 2008 – 3:30 p.m but may change once all Council members have provided input into possible change in month and day of meeting.

10.0 Adjournment

Meeting adjourned at 4:49 p.m.